

**OUR LADY & ALL SAINTS CATHOLIC PRIMARY SCHOOL (08069)**

**STANDARDS & CURRICULUM COMMITTEE**

**TERMS OF REFERENCE**

**Membership**

The committee shall consist of at least 4 members of the governing body.

The committee will elect a chair from within its own membership

Non-voting participants may be invited to meetings by the committee as and when required.

These could include:

- senior leaders
- middle leaders
- special support advisers (if the school is designated as having special support)

The committee shall have such associate members, non-voting, as the governing body shall appoint.

The committee may make recommendations for these appointments.

The membership of the committee will be reviewed and determined annually by the governing body. The agreed membership of the committee is attached.

The governing body will appoint a clerk to the committee, who will not be another governor.

**Quorum**

The quorum shall be a minimum of 3 governors, including the headteacher, but excluding any associate members.

**Meetings**

The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and those minutes presented to the next meeting of the governing body.

The committee shall meet at least once each term and otherwise as required.

**Responsibilities**

The main function of the committee is to monitor and evaluate the standards and achievement of the school and the quality of education provided.

In particular, the committee will:

1. monitor pupil progress in relation to the targets set and with specific reference to particular groups;

2. monitor the impact of curriculum policies and planning on students' learning;
3. monitor the progress and evaluate the impact of new initiatives across the curriculum;
4. receive regular reports from the headteacher on the quality of teaching and learning and the impact of improvement strategies;
5. monitor and evaluate aspects of the school's provision e.g. pastoral care, guidance and support, leadership and management and Special Educational Needs and Disability (SEND) and inclusion;
6. ensure that the curriculum provided meets the statutory requirements and is broad and balanced;
7. review the aims of the school curriculum in relation to the current statutory requirements, including those for Religious Education, Collective Worship and Sex Education;
8. prepare or review any curriculum policy document which is the responsibility of the governing body;
9. ensure members of the committee and other governors have a clear understanding of the vision and aims and strengths and weaknesses of the school so they can actively contribute to the completion of the Self Evaluation Form (SEF), or any other evaluation exercise;
10. ensure that committee members and other governors keep themselves informed of the key initiatives and take part in appropriate training and development activities;
11. make recommendations to the governing body on assessment policies, or arrangements;
12. request and receive reports, as and when required, from key members of staff e.g. curriculum leaders and senior leaders;
13. receive reports from the nominated governors, as decided by the whole governing body;
14. receive and critically review school performance data including that from the Lancashire School Improvement Profile, Fischer Family Trust and Analyse School Performance (ASP).
15. contribute to the preparation of any appropriate action or development plans;
16. review and evaluate the effectiveness of external support and intervention, where appropriate;
17. ensure that relationship and sex education is delivered in a manner that encourages pupils to have due regard to moral considerations and the value of family life.
18. be mindful of the requirements of the Equalities Act 2010.

**Review Date: Autumn 2019**

**Reviewed 11 October 2018**  
**Approved without amendment**

**Membership**

Mrs S McCluskey (Chair)  
Mrs C Bennett  
Miss A Connell  
Mr A Charnock  
Mrs C Marston  
Ms J Williams  
Mr S Kearon (Headteacher)