



## **Harry Gosling Primary School Extended Schools Policy 2018 - 2019**

### **Our Vision**

To improve the life chances of the young people of Harry Gosling Primary School, educationally and socially.

### **Background**

Harry Gosling Primary School, has sought to increase the opportunities and support available to its pupils and parents in a variety of ways, helping to enrich the learning experiences and lives of young people and their families. We have been committed to working in partnership with other agencies and our local community and pride ourselves on our commitment to inclusion.

### **Delivering Access to the Extended Schools Core Offer**

At Harry Gosling Primary School the delivery of the core offer will be determined by the demand and need for it after consultation has taken place. Consultation of relevant stake holders will be carried out these include pupils, Parents, Staff, Governors, Local Community, Partner Schools and Agencies within the cluster. Key development priorities will be identified through analysis of consultation data.

### **Childcare and Varied Menu of Activities**

At Harry Gosling Primary School we can offer a varied menu of activities from 8am to 4:30pm. This includes before, lunchtime and afterschool clubs.

### **Swift and Easy Access**

Within our school this aspect of the core offer is fulfilled by a range of staff including our sports coach, TAs and volunteers from local businesses. School staff work in partnership with multi agency teams within the locality to support children and their families.

### **Parental Support**

We provide a range of services and support for parents, which include ESOL classes and parent workshops. We also provide support at key stages of transition when children start school in Early Years and move on to secondary school. Parents have a regular opportunity to network through sessions such as Parent Information Morning and 'Stay and Play'.

### **Community Use**

At Harry Gosling Primary School we have a designated area intended to be used by parents and the wider community, which has a Lettings Policy. We are making links with other agencies within the community to maximise the use of the area and provide services that meet the wider community's needs.

### **Roles and Responsibilities**

#### **The Healthy Schools Leader and Intervention Leader**

Takes a lead in core offer development and monitoring.

Ensures that all the procedures outlined in the policy are followed.

Co-ordinates with subject leaders in developing and extending varied menu of activities

Ensures that all staff are aware of Extended Schools core offer and opportunities for development.

Close links with outside agencies including other schools.

Ensures all checks have been carried out and CRB clearances have been given to all persons/organisations on and off site who are delivering services to children.

Identify needs of children and families.

#### **Headteacher-**

Ensures that the Healthy Schools Leader is aware of his/her duties and that a clear line of responsibility is established.

Is consulted on all Extended Schools provision within the school.

Maintains an overview of Extended School developments and a vision for its progress.

### **Club Procedures**

**Before School**

Breakfast club takes place before school from 8am – 8.55am. 4 members of staff run this club. Children are given a healthy breakfast and then have time to play. All members of staff have been first aid trained. Breakfast club is charged club at 50p a day.

Year 6 Early Birds takes place everyday from 8am – 8.45am. Children arrive and go to breakfast club to be registered. They then have breakfast. Members of teaching staff collect children and take them to their Early Bird lesson. At 8.45am they are taken to the playground with Early Birds staff supervising until the start of the school day.

**Lunch time clubs.**

There are a range of lunchtime clubs on offer such as football, yoga, business partners, reading club and art club. Children who have a club go to lunch in the first sitting. They then go to the playground and wait for their club to be called. These clubs are overseen by the Sports Coach or TAs.

**Afterschool clubs**

There are afterschool sports clubs held every evening from 3:30 – 4:30pm. These are run by our sports coach with a TA supporting and to address any first aid issues. Children are allowed to bring a small healthy snack to this club before it starts.

Before school, afterschool and lunchtime clubs have been risk assessed. These are checked and updated by our Healthy Schools Leader

Please see appendix one for an example clubs timetable.

| Time          |            | Monday                                                                                              | Tuesday                                                                                              | Wednesday                                                                                             | Thursday                                                                                              | Friday                                                                                                |                                       |
|---------------|------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------|
| Before School |            | Breakfast Club<br> | Breakfast Club<br> | Breakfast Club<br> | Breakfast Club<br> | Breakfast Club<br> |                                       |
|               |            | Early Birds Y6<br> | Early Birds Y6<br> | Early Birds Y6<br> | Early Birds Y6<br> | Early Birds Y6<br> |                                       |
| Lunchtime     | 12.30-1.00 | Football Club (Phase 2)<br>Sports Coach                                                             | Basketball/Netball Club (Phase 2)<br>Sports Coach                                                    | Yoga (Phase 2)<br>Sports Coach                                                                        | Cricket Club (Phase 2)<br>Sports Coach                                                                | Dance Club (Phases 2&3)<br>Dance Teacher                                                              | Hockey Club (Phase 2)<br>Sports Coach |
|               |            |                                                                                                     |                                                                                                      |                                                                                                       |                                                                                                       |                                                                                                       |                                       |
|               | 1.00-1.30  | Football Club (Phase 3)<br>Sports Coach                                                             | Basketball/Netball Club (Phase 3)<br>Sports Coach                                                    | Yoga (Phase 3)<br>Sports Coach                                                                        | Cricket Club (Phase 3)<br>Sports Coach                                                                | Dance Club (Phases 2&3)<br>Dance Teacher                                                              | Hockey Club (Phase 3)<br>Sports Coach |
|               |            |                                                                                                     |                                                                                                      |                                                                                                       |                                                                                                       |                                                                                                       |                                       |
| After School  | 3.30-4.30  | Football Club (Phase 2)<br>Sports Coach and TA                                                      | Basketball/Netball Club (Phase 2)<br>Sports Coach and TA                                             | Girls' Team Night (Phase 3)<br>Sports Coach and TA                                                    | Boys' Team Night (Phase 3)<br>Sports Coach and TA                                                     | Hockey Club (Phase 2)<br>Sports Coach and TA                                                          |                                       |
|               |            |                                                                                                     |                                                                                                      |                                                                                                       | Homework club<br>TA                                                                                   |                                                                                                       |                                       |
|               | 3.30-5.00  |                                                                                                     | Y4-6 Attlee Girls' Group                                                                             | Y4-6 Attlee Boys' Group                                                                               |                                                                                                       |                                                                                                       |                                       |





**Aims**

To raise achievement and improve outcomes for all pupils by providing access to a range of extended services to suit their needs.  
To provide full access to the core offer either from the school site or signposting within the local community  
To target children in need to enable them and their families to access the support they require.  
To promote community links and pupil well being.

**Ethos**

At Harry Gosling Primary School we believe that all children and their parents must have equal access to services offered by and through the school and expects all partner agencies to commit to inclusion and equality of opportunity.

**Roles and Responsibilities:****Headteacher-**

Ensures that the Extended Schools Leader is aware of his/her duties and that a clear line of responsibility is established.  
Is consulted on all Extended Schools provision within the school.  
Maintains an overview of Extended School developments and a vision for its progress.

**Extended Schools Leader-**

Takes a lead in core offer development and monitoring.  
Ensures that all the procedures outlined in the policy are followed.  
Co-ordinates with subject leaders in developing and extending varied menu of activities  
Ensures that all staff are aware of Extended Schools core offer and opportunities for development.  
Close links with outside agencies including other schools.  
Ensures all checks have been carried out and CRB clearances have been given to all persons/organisations on and off site who are delivering services to children.

**Inclusion Leader-**

Work closely with agencies supporting children and parents under swift and easy access.  
Identify needs of children and families.  
Present CAF's to locality meetings on behalf of the school and act as lead professional on behalf of the school as required.

**Staff**

Where appropriate some services will be delivered directly by school staff although there is no expectation of staff being involved.

All staff are aware of the Extended Schools Core Offer.

Staff identify children who would benefit from particular Core Offer provision.

All Staff are aware of what is on offer – activities, signposting, agencies, parental support, community use etc

Involvement in evaluation of activities and outcomes for children where appropriate.

**Outside Agencies**

Signed contract with school agreeing service being provided and roles and responsibilities.

Provide high standard of care, support, skills.

Carry out own risk assessments.

Hold current enhanced CRB checks and appropriate professional qualifications.

Committed to providing an inclusive service to all children and their families.

**Premises**

Areas of the school suitable for delivery of Extended Services and equipment have updated Risk assessments and Health and safety checks.

Where appropriate a rental/lettings agreement will be agreed upon between outside agencies and the school.

**Monitoring**

Governors, extended schools leaders and key staff monitor the progress of extended schools activities identified in relevant school action plans.