

NEW OSCOTT PRIMARY SCHOOL

MINUTES OF GOVERNING BOARD MEETING HELD ON THURSDAY 12th OCTOBER 2017

The meeting commenced at 4.03 pm

1.0	PRESENT - GOVERNORS		ACTION
	1.01	XX Parent – Premises Governor and CHAIR XX Head Teacher XX – Deputy Head Teacher XX – Parent, SEN Governor XX Parent, Safeguarding Governor XX – Associate Governor XX – Co-Opted Finance Governor XX – Associate Governor XX – Associate Governor XX – Parent, SEN Governor XX – Staff Governor XX – Associate Member, Data Governor	
2.0	ABSENT WITH APOLOGIES		
	2.01	XX – Local Authority Governor XX – Co-opted Governor – Early Years Consultant XX, Vice Chair	
3.0	ABSENT WITHOUT APOLOGIES		
	3.01	None	
4.0	IN ATTENDANCE – NON GOVERNORS		
	4.01	XX – School Business Manager XX – Clerk	
5.0	INTRODUCTION		
	5.01	CHAIR – Welcomed everyone to the meeting and thanked them for attending.	
6.0	MATTER ARISING FROM PREVIOUS MINUTES		
	6.01	XX:XX has checked attendance. 14 children identified: 10 were PP and 7 SEN. Spotlight 1 family but XX will not do anything until new policy has been agreed which will be January 2018.	XX
	6.02	Head Teacher meeting has not gone ahead yet.	XX
	6.03	Test of system: no date arranged yet.	
	6.04	XX: BCC waiting to get back to us - Schools Financial Services came out yesterday and will report back on Monday. They are looking to fund £17k.	XX
	6.05	XX: Mr T coming out at 10 a.m. on Monday 16 th October 2017 regarding canopy.	XX
	6.06	XX still to contact a garden centre.	XX
	6.07	XX: photos on website; comment at next GB meeting. <i>TS arrived at 16.10 pm.</i>	XX
	6.08	XX Funding for PP: LAC child has started. XX handed out results of KS2 PP to the GB. <i>XX arrived at 16.12.</i>	XX

	6.09	XX: as per questionnaire that was recently sent out; will look further into students who do not feel safe in school.	XX
7.0	MINUTES OF LAST MEETING AGREED		
	7.01	XX noted that on last minutes under 9.17: Learning review team; it is NOT Penns, it is Newhall. Minutes then agreed. <i>XX arrived at 16.43.</i> <i>XX left at 16.47</i>	
8.0	PECUNIARY INTERESTS		
	8.01	XX/XX/XX	
9.0	MAT Update		
	9.01	Last Tuesday XX, XX and XX met with CEO from the MAT. On the whole this was a very good meeting. CEO looked at this from different points of view and talked about the learning opportunities and relationships between schools. XX feels that with a Finance Director and CEO, this would free teachers up to teach rather than think about finance and administration. CEO said that within their collaboration of 7 schools, they save £440k a year; 25% saving on heating.	
	9.02	XX: asked whether there have been improvements with Ofsted. One school in this MAT requires improvement and they had a positive interim report. Clearly moving in the right direction. Educational benefits were spoken about i.e., serving the local community. CEO found that a MAT will look at issues so that a Head Teacher can concentrate on T&L.	
	9.03	XX: as a GB we should make our intentions clearer and XX said we are close to this. XX: there will be change but for the better. XX: with the 7 Governors here we can vote. XX ready to move forward. XX: One school is looking at ASC resource base. That particular resource could benefit the MAT. Write a rationale around the benefits why we want a MAT. Growth plan: one school requires improvement. CEO said would help NOPs as would reduce pressure from Dfe. XX talking about having a rolling CEO but this not allowed anymore. Vote to move forward: 7 confirmed seek the votes from the other 3 voting. XX and XX cannot vote but support this venture. XX will email other 3 Governors and as a school will move forward. Timescale looking at November 2018.	
10.0	HEAD TEACHERS REVIEW AND FEEDBACK		
	10.01	XX: following on from Ofsted. One action point on report was for teaching to be of the highest standard. Teaching was good at every key stage. Ofsted said to build on that. Split that in to 2 aspects; one around effective planning and the other pupil engagement. Starting point was what does highest quality teaching look like. XX went back to quality teach first principles. Took Ofsted criteria which XX showed to GB. Last night at staff meeting put together action plan around high quality teaching. Use that as basis for teachers to have self-audit. Asked teachers to grade themselves where they are on everyday practice. Hopefully	

		measured by PM. Use those to match where we feel teachers have strength to support those teachers who need development. Use best practice in school. XX will email this report out to GB to discuss further.	XX
	10.02	REDACTED	XX
11.0	SMT performance management review		
	11.01	REDACTED	XX/XX
12.0	FINANCE UPDATE		
	12.01	XX working on 5 year forecast. School Financial Services out yesterday. XX will go through this at next meeting. They have been given no information yet. There is talk that the Government will take out cap on salary. XX cannot give facts at present. XX report back at GB from Finance Committee. XX suggested XX to talk to other Business Managers as a guide.	XX/XX
	12.02	High quality teaching statement and school improvement action plan for teaching, learning and assessment	
13.0	ATTENDANCE POLICY		
	13.01	Policy sent to GB and everyone in agreement with this policy. Medical evidence ideas listed in policy. Medical evidence will go on website and out to parents.	
14.0	AOB		
	14.01	XX: Dolce - had visit by T. They would like to go 1 st January but still waiting for information from the city to move forward with that.	
	14.02	XX: as part of looking at addressing the deficit budget, forecast going forward and restructuring of staff in school, XX met with Employee Relations from LA. Next step is have a Restructuring Panel, if needed could be a Redundancies Panel. Cannot have a parent governor for the Panel and should be made up of 3 people. XX, XX and XX possibilities. XX will email XX and XX separately. Need a separate Appeals Panel. XX said we can co-opt in but cannot be same people.	XX
	14.03	XX: on premises side; looking today to quote where child slipped and fell.	XX

		Looking at guttering and drainage.	
	14.04	<p>XX: looking at a change to PE uniform. Not enough kits for children taking part in competitions in school. Currently pupils look untidy. NOSPA would make a kit for PE lessons and competition kit. £40 for whole kit without shorts; proposed black shorts. Suggestion to have embroidered child's initials on the kit.</p> <p>XX the fabric for the tops could be an issue for certain pupils and also a payment plan for those parents who do not have the money.</p> <p>XX said it would give them more responsibility if their own.</p> <p>XX happy for this to happen. All agreed.</p>	XX
	14.05	XX: Netball - Nisa will sponsor netball dresses for competitions.	

Meeting ended at 5.17 p.m.

Date of next meeting: 16.11.17 at 7pm