

NEW OSCOTT PRIMARY SCHOOL

MINUTES OF GOVERNING BOARD MEETING HELD ON THURSDAY 14th June 2018

The meeting commenced at 7.05 pm

1.0	PRESENT - GOVERNORS		ACTION
	1.01	XX, Parent – Premises Governor and CHAIR XX, Head Teacher XX – Deputy Head Teacher XX – Associate Governor XX – Associate Governor XX – School Business Manager XX – Associate Governor XX – Co-Opted Finance Governor XX – Staff Governor XX – Co-opted Governor – Early Years Consultant XX, Vice Chair XX – Local Authority Governor XX, Parent, Safeguarding Governor	
2.0	ABSENT WITH APOLOGIES		
	2.01	None	
3.0	ABSENT WITHOUT APOLOGIES		
	3.01	XX – Associate Member, Data Governor	
4.0	PECUNIARY INTERESTS		
	4.01	XX/XX	
5.0	MINUTES OF THE LAST MEETING		
	5.01	Agreed as accurate by all present. All matters arising will be covered in tonight's agenda.	
6.0	POLICIES – GDPR		
	6.01	The school is working towards GDPR compliance. XX presented Data Protection Policy, Privacy Notice for Pupils, Data Retention Policy and Privacy Notice for Staff for Governors approval. XX asked if Governors were qualified to approve these documents. XX asked if there was resource available within the council to check the documents, XX stated there was council resource and she would pass details on to XX. XX raised the question about who needs to sign the policy, pupils, all carers listed on the contact sheet and school trip consent forms, to be checked with LA Policies to be agreed at next meeting once verified by local authority.	XX
7.0	SEN Governor		
	7.01	XX has stepped down as SEN / Parent governor with immediate effect due to personal reasons.	
	7.02	XX would like to express his thanks to XX for all the work she put into the position.	
	7.03	XX asked the question of do we need a SEN Governor? XX asked if it needs to be a parent, we may be able to get better skills externally, XX responded	

		<p>that the body would have to elect another parent Governor but we could have the SEN as a new role or associate gov. XX pointed out that it could be an opportunity to get a governor with more experience of setting up a MAT. XX asked what we would want from the SEN governor. XX stated that during her time as SEN governor she provided a challenge to the SENCO's work and data (as requested by the SENCO) and provided support for the SENCO. XX stated that the SEN governor at his school was much more hands off role. XX stated the role should be more of an "inclusion governor" including SEN and monitoring of pupil premium pupils.</p> <p>XX asked if the body was happy to delay the selection until September? All agreed.</p> <p>XX parent elections have to be run by the clerk, not the GB.</p> <p>XX and XXto plan for parent GOV and or Inclusion Gov in September.</p>	XX/XX
8.0	Finance Update		
	8.01	See finance committee minutes for details.	
	8.02	XX gave a quick outline to possible changes to Friday hours. This has not been discussed in any detail yet and was just mentioned to the Finance Committee as a possibility as other local schools are considering it.	
	8.03	<p>XX gave details around the price rise for Out of Hours clubs. XX confirmed that we are well below the average local cost for similar provision. XX asked in the cost of breakfast would change,XX responded no.</p> <p>XX made the point that lots of parents aren't aware of the child care voucher scheme and this would be helpful to a lot of parents. XXto send XX details of the scheme.</p>	SB
9.0	HEADS UPDATE/ MAT UPDATE		
	9.01	XX noted the significant staffing changes. An additional member of staff appointed to cover two maternity leaves.	
	9.02	XX stated that reception was full and significant number of pupils with SEN and significant SEN. A lot haven't had assessments before starting school and need extra support that is not funded.	
	9.03	XX notes that a number of NQT's have left after only a short time at school, can they be contracted for longer to protect the school's investment? XX responded that one-year contract protects both the staff member and the school but changes are coming to make the induction period 2 years. It will hopefully be a benefit of a MAT that NQT's will be able to stay within the MAT and get new opportunity.	
	9.04	<p>XX noted that year 5 had done really well in the safety challenge.</p> <p>XX asked about the Stay and Play. AW stated that there was no more funding so the Children Centre are pulling out. There has been talk about parents running it themselves. ZZ stated that they need a paediatric first aid member and this may be a stumbling block, they will also need a lead parent and this will regularly change as children grow up and move on. All the toys have been left at school, so the issue is with running the group, not funding. XX stated that the lack of funding is a common problem across the country and in fact Birmingham have held on to children's centres longer than other areas.</p>	

9.05	XX stated that NOPS was working well with other schools around moderation. NOPS have not been selected by the LA for moderation this year.	
9.06	<p>XX stated that EYFS data has taken another dip and we are now below national which is not good especially after the extra money invested. Progress is very good but the intake starts at a very low level.</p> <p>NOSPS selected to trial the baseline assessment, this will be good for the governors to see validation on entry level and good training for the staff. XX – not sure if we will see the result. XX – XX to come and talk to the GB to explain the figures after the investment. XX would welcome this. XX feels strongly that it isn't around the provision which is good but the entry levels are very low. XX – this is similar around Birmingham. There aren't the same opportunities for preschool children, The LA are taking a steer on this as the impact of less preschool is having a big impact. XX – looking at getting more staff intervention earlier. XX - there isn't the synergy from when children are born to when they join school. XX - is loss of children's centres a national thing? XX – Birmingham have held onto children centres longer than other areas. Services for families are much smaller so is only targeted at people with needs. XX it's very hard to get any external support for families. XX – the services are there, but much smaller and only available to those with real needs. XX – it's good to know it's not just New Oscott and to hear the wider picture.</p>	
9.07	<p>XX – the school has had a really good cpd with the reading project. Looking to imbed this next year and not jumping from one thing to another. XX – have you seen any impact of the OFSTED high impact training requirement. XX – seeing very high standards across the more experienced staff and this is being passed on to other staff. XX – are there any teachers that you have had to intervene with? XX, no.</p>	
9.08	XX – mon 6 th July staff meeting. Team leaders present the results of objectives for the past year and the impact it has had, they also outline the priorities for the year ahead. Would be a good for GOV to attend.	ALL
9.09	<p>XX – MAT update. School budget position is an issue but with a robust plan can be addressed.</p> <p>All schools have held consultations with staff. Next step is consultation with parents.</p> <p>New staffing business plan has gone to LA ER and is now going to HR and Finance, once we have that back we can start consultation with a view to the new staffing structure starting in Jan 2019.</p>	
9.10	Assessment. XX – year 5 intervention has been very good with a positive impact and will be carried on into year 6. XX – is there a significant difference	XX

		between girls and boys. XX – it changes with each year group, this year girls are ahead. XX – will send XX more details via emails. XX – the pupils have been fantastic in year 6 and 2, they have worked so hard this year.	
	9.11	Child protection and safeguarding. XX e-safety workshops have been really well received, interesting and eye opening. PC B has offered to do another parent session at 9am to try and get more involvement.	
	9.12	Premises. XX - There will be no work going on this summer, this will be a problem in future years when on-going maintenance work catches up with us. Still waiting on the gas works. Sounder volume in year 5 has been addressed for the lockdown alarm.	
10.0	Clerks position.		
	10.01	XX – XX has agreed to take on the GB Clerk role starting in September. We have been underpaying for the Clerk position and the finance committee have agreed to raise the salary to £1600	
11.0	Restructuring, dismissal and appeals panels		
	11.01	XX – Restructuring panel will need to meet again before consultation starts with Unions. XX to arrange meeting.	XX
	11.02	XX– we will also need a dismissal panel. This panel can include associate governors but should also include full governors. XX,XX,XX,XX & XX volunteered.	
	AOB		
	XX - LA coming back in to school on the 25 th June to perform another audit. All points raised from the previous audit have been looked at.		
	XX – have there been any reported issues with Dolce meals, personal experience is that portions are small and food is sometimes cold. XX– reported that there have been no recent issues raised with the office. XX – there are still issues with parents not booking meals in advance this results in pupils who have booked not getting their choices, it is also very disruptive. XX – suggested that parents could be given a questionnaire during parents week.		XX
	No other business. <i>Meeting ended at 8.15 p.m.</i>		

- **Date of next meeting 4.00 pm on 12th July 2018**