



Cottesbrooke Kids' Club Declaration Form

I (parent/guardian full name) agree to all the terms and conditions stated within the Cottesbrooke Kids' Club handbook.

I declare to adhere to the following:

1. Read the handbook with the policies and procedures in it.
2. Complete all the necessary paperwork on enrolling or re-enrolling my child/children in to kids club.
3. Pay Cottesbrooke Kids' Club for all sessions booked, even if not attended.
4. Pay Cottesbrooke Kids' Club fees one week in advance of the Monday of every week.
5. To inform Cottesbrooke Kids' Club of any sickness as soon as possible.
6. To give Cottesbrooke Kids' Club notice of at least one week for any absence or leave.
7. To inform Cottesbrooke Kids' Club of any unauthorised persons collecting your child/children.
8. To inform Cottesbrooke Kids' Club of any changes to your personal details e.g. mobile phone number or address as soon as possible.
9. To pay all retainers and admin fees to keep my child/children's place.
10. To pay any late fees for picking up my child after the booked time slot or after 6.00pm.
11. Support the positive policies, procedures and rules of kids' Club e.g. behaviour policy and rules.
12. To takes responsibility for any belongings children bring to school or to Cottesbrooke Kids' Club.
13. Any other business relating to or in the best interest of kids' club.

Signed

Date