



BTEC Assessment Policy

The School Mission Statement

*I can do all things with the help of God who strengthens me.
Philippians (4:13)*

Aim:

- To ensure that assessment methodology is valid, reliable and does not disadvantage or advantage any group of learners or individuals.
- To ensure that the assessment procedure is open, fair and free from bias and to national standards.
- To ensure that there is accurate and detailed recording of assessment decisions.

In order to do this, the centre will:

- Ensure that learners are provided with assessments that are fit for purpose, to enable them to produce appropriate evidence for assessment.
- Assess learner's evidence using only the published assessment and grading criteria.
- Ensure that assessment decisions are impartial, valid and reliable.
- Not limit or 'cap' learner achievement if work is submitted late and within permissible timescale.
- Develop assessment procedures that will minimise the opportunity for malpractice.
- Maintain accurate and detailed records of assessment decisions.
- Maintain a robust and rigorous internal verification procedure.
- Annually provide samples for National Standards Sampling as required by the awarding body.
- Act upon any finding from external verifier work.
- Share good assessment practice between all BTEC/programme teams.
- Provide resources to ensure that assessment can be performed accurately and appropriately.

This policy will be reviewed annually by Quality Nominee.

Last reviewed January 2018.