

## Newbold Church School SEN Information Report June 2018

### **Special Educational Needs and Disability (SEND) policy (incorporating the local offer)**

This guidance complies with the statutory duty described in **Special Educational Needs (Information) Regulations (Clause 64)** and takes account of:

- **SEN Code of Practice** (which takes account of the SEN provisions of the SEN and Disability Act 2001) 2014 (2<sup>nd</sup> draft April 2014)
- **Equality Act 2010**
- **Children and Families Act 2014**

***Newbold Church School is an inclusive mainstream school that caters for many different Special Educational Needs and Disabilities. This information report sets out how we identify, support and monitor our children with SEND. For more information, please also see:***

*School SEND policy  
Derbyshire Local Offer  
School Inclusion Policy*

### **What are special educational needs?**

#### **The new SEN code of practice states that:**

*A child or young person has special educational needs if he or she has a learning difficulty or disability which calls for special educational provision to be made for him or her. A learning difficulty or disability is a significantly greater difficulty in learning than the majority of others of the same age. Special educational provision means educational or training provision that is additional to, or different from, that made generally for others of the same age in a mainstream setting in England.... Health care provision or social care provision which educates or trains a child or young person is to be treated as special educational provision.  
Code of Practice 2014*

### **How does our school know if children need extra help?**

- Newbold Church School becomes aware of pupils needing help when concerns are raised by parents/carers, teachers, or the pupil's previous school. We also assess regularly in class and end of term/topic assessments where we will pick up if a pupil is making limited progress. Other indicators include if there is a change in the pupil's behaviour/progress or if the pupil says that they are finding work too difficult.

### **What should I do if I think my child has special educational needs?**

- The class teacher is the first point of contact to discuss your child's needs. In addition if you have concerns then you may also wish to speak to the Special Educational Needs Coordinator (SENCo), Mrs Passarelli who can be reached on the school number (01246 232370).

- The SENCO (Mrs Passarelli) has day-to-day responsibility for the operation of SEN policy and for the coordination of specific provision made to support individual pupils with SEN including those children with EHC plans.

### **How will the school support my child?**

- All pupils will be provided with high quality teaching that is differentiated to meet the diverse needs of all learners. This may include additional or general support by the teacher or teaching assistant in class.
- If a pupil has needs related to more specific areas of their education or social skills, such as spelling, handwriting, maths & English skills etc, we will make reasonable adjustments in order to increase their access to the taught curriculum. Here the pupil may be placed in a small focus group run by the teacher or a teaching assistant.
- These interventions will be regularly reviewed by all involved to ascertain the effectiveness of the provision and to inform future planning.
- Any children with a statement or EHC Plan will have Individual Education Plans, which will be reviewed regularly. Parents will be invited to these meetings to contribute to the setting of new targets and the reviewing of existing targets.

### **How is the decision made about the type and how much support my child will receive?**

The school budget includes money for supporting children with SEN. The Head Teacher and the SENCo discuss all the information they have about SEND in the school, including

- the children getting extra support already,
- the children needing extra support,
- the children who have been identified as not making as much progress as would be expected.

For pupils with SEND but **without** an Education Health and Care plan, the decision regarding the support required will be taken at joint meetings with the SENCo, class teacher, parent and Headteacher as appropriate. For pupils with a statement of educational needs/Education, Health or Care plan, this decision will be reached when the plan is being produced or at the annual review.

### **What specialist services and expertise are available at or accessed by the school?**

All of our staff are trained to meet the needs of children with SEND, but occasionally a pupil may need more expert support from an outside agency. Newbold Church School has links with the following external agencies:

1. Support Services for Special Educational Needs (SSSEN)
2. Behaviour Support Service
3. Autism Outreach Team
4. Hearing Impairment Team
5. Visual Impairment Team
6. Educational Psychologist Service
7. Educational Welfare Officers
8. Physical and Disability Support Service
9. Social Services

10. School Nurse
11. Speech and Language Therapy
12. CAMHS (Child & Adolescent Mental Health Service)
13. The school also has staff training in administering Dyslexia screening tests.

For a very small percentage of pupils, whose needs are significant and complex and the special educational provision required to meet their needs cannot reasonably be provided from within the school's own resources, a request will be made to the local authority to conduct an assessment of education, health and care needs. This may result in an Education, Health and Care (EHC) plan being provided.

### **How will you and I know how my child is doing and how will you help me to support my child's learning?**

- You will be able to discuss your child's progress at Parent's Evenings. Your child's class teacher will be available at the end of each day if you wish to discuss your child's progress. Appointments can be made to speak in more detail to the class teacher or the SENCo by visiting the school office.
- We, as a school, will be constantly monitoring your child's progress through teacher assessments and daily observation.
- You can support your child at home by talking to them about their day at school and ask them what they have been learning. Show interest in their topic for the term.

### **What support will there be for my child's overall well being?**

The school offers a wide variety of pastoral support for pupils. We offer a broad curriculum that aims to provide pupils with the knowledge, understanding and skills they need to enhance their emotional and social knowledge, which supports and promotes a healthy life style and which promotes the values needed to succeed in modern Britain.

Staff including the class teacher, SENCo, Deputy or Headteacher may meet with you to discuss strategies to use if there are problems with a child's behaviour/emotional needs. If outside agencies, or the Educational Psychologist have been involved, suggestions and programmes of study are sometimes provided that can be used at home.

Newbold Church School has a rigorous Anti- bullying policy which is available on our website and through the link in the documents sections of this report. This is promoted through the school's behaviour policy and PSHE curriculum.

### **Pupils with medical needs**

- Pupils with medical needs will be provided with a detailed Health Care Plan, compiled by the school nurse in partnership with parents and if appropriate, the pupil themselves. Staff who administer medicine complete the necessary training and are signed off by the school nurse as competent. All medicine administration procedures adhere to the LA policy and DfE guidelines included within

**Supporting pupils at school with medical conditions (DfE) 2014**

There are always a large number of First Aiders on site.

### **What training do the staff supporting children and young people with SEND undertake?**

Where relevant, staff have access to targeted training such as:

- How to support pupils with a diagnosis of dyslexia.
- How to support pupils on the autistic spectrum
- How to support pupils with behavioural difficulties
- How to support pupils with speech, language and communication difficulties
- Leading a Nurture Group.
- Attendance at the termly SENCo Update
- The SENCo has undertaken the Post Graduate Certificate National Award for SENCo and gained the qualification in 2014.

**Governance:** our governing body has a governor whose brief is to oversee SEND.

### **How will my child be included in activities outside the classroom including school trips?**

Activities and school trips are available to all, and all children are encouraged to participate. Risk assessments are carried out and procedures are put in place to enable all children to participate. If the school, parents/carers or a health and safety risk assessment suggests that a child requires 1:1 support due to their particular needs the school are able to provide this.

### **Admissions**

The school has an accessibility plan written in compliance with paragraph 3 of schedule 10 to the Equality Act 2010.

The Newbold Church of England Primary School Admissions Policy states that, in accordance with the Local Authorities Fair Access Protocols, unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admissions number to schools that are already full. All children whose statement of SEN names the school will be admitted

For further information on admissions, please see the school website and the Accessibility Policy.

### **How accessible is the school environment?**

This policy should be read in conjunction with the school's Accessibility Plan that describes the actions the school has taken to increase access to the environment and the curriculum.

### **How will the school prepare and support my child when joining or transferring to a new school?**

A number of strategies are in place to enable effective pupil's transition. These include:

#### **On entry:-**

- Parent/carers are invited to a meeting at the school and are provided with a range of information to support them in enabling their child to settle into the school routine.
- The SENCO meets with all new parents of pupils who are known to have SEND to allow concerns to be raised and solutions to any perceived challenges to be located prior to entry.
- If pupils are transferring from another school, the previous school records will be requested immediately and a meeting will be set up with parents to identify and reduce any concerns.

### **Within the school year:-**

- We give all new children a tour of the school with their parent/carer
- We introduce children to their new teacher and show them where they will put their coats etc.
- Children will be assigned a buddy from their new class

In certain circumstances, such as the child not having attended school before, special starting arrangements may be agreed. If a previous school has been attended then we will contact the previous school for the child's records. Where there are concerns the SENCo will also be contacted.

### **Transition to the next school**

- The transition programme in place for pupils in Y6 provides a number of opportunities for pupils and parents to meet staff in the new school. These opportunities are further enhanced for pupils with SEN. Please refer to the SEN policy for more information.

### **How will I be involved in discussions about and planning for my child's education?**

When needs are identified, support is allocated by class teacher in consultation with the SENCo and the school leadership team. This support is closely monitored and progress is reviewed regularly. Support will be adjusted accordingly to meet needs. This may take the form of additional individual or small group support in class or in other focus groups tailored to the pupils needs. Parents/carers of children with identified special education needs will be able to see the support their child is receiving via a review which will be held three times a year.

### **Who can I contact for further information or if I have any concerns?**

If you wish to discuss your child's educational needs or are unhappy about something regarding your child's schooling please contact the following:

- Your child's class teacher
- The SENCo – Mrs Passarelli
- The Headteacher

### **What if my child has SEN and is Looked After?**

- All the above applies. The school has a designated teacher for Looked After Children and in our case, is also the SENCo. Looked After Children are regularly reviewed by the PEP process (Personal Education Plan) which involves Social Care workers and the Virtual Headteacher for Looked After Children (DCC) and as part of that process levels of need and levels of support are habitually discussed and agreed.

### **Support services for parents of pupils with SEN include:**

Umbrella- an independent service supporting disabled children, young people and their families. Telephone 01332 785658. Open 10.00am to 2.30pm.

Derbyshire Information, Advice and Support Service for SEND- a service providing impartial information and advice for Special Educational Needs and Disability (formerly Parent Partnership) Telephone 01629 533668

**The details contained within this information report will be updated in accordance with the Derbyshire Local Offer**