

# **Moss Bury Primary School and Nursery**

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Acting Headteacher: Mr Michael Dean

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October 2018

Dear Parent/Guardian,

On the 25th May 2018, the General Data Protection Regulations (GDPR) came into force in the UK. These are new data protection regulations built upon the Data Protection Act of 1998.

The GDPR require public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold and take a 'data protection by design and default' approach to personal data.

We take data protection very seriously at Moss Bury Primary School and Nursery. In line with GDPR requirements, we have appointed a Data Protection Officer, Mrs Pinner (Office Manager), to oversee our approach to data management and protection. Working alongside her is Mr Henley (Deputy Headteacher) and Mrs Sarah Duckworth (Governor) who will both deputise this roll.

In order to ensure that we comply with the new regulations, we are reviewing our current policies and practices. We have updated our privacy notices in line with the new requirements. These can be found on our website or you can obtain a copy from the school at the above address.

As part of this compliance process, we are also seeking to update the consent forms we have received from parents and pupils. The new regulations are clear that consent must be up-to-date and clearly recorded. From now on, lack of response cannot be interpreted as implied consent. We therefore ask, if you haven't done so already, that you return these to us promptly.

To learn more about the General Data Protection Regulation, please visit the Information Commissioner's Office website on <http://ico.org.uk>

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Mike Dean', written over a white rectangular area.

Mike Dean  
**Acting Headteacher**