

Moss Bury Primary School and Nursery

Webb Rise
Stevenage
Hertfordshire
SG1 5PA
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Acting Headteacher: Mr Michael Dean

7th November 2018

Dear Parent,

Parent Consultation Evening

We are holding our Parent Consultation Evening on **Wednesday 21st November 2018 from 3:30pm to 8:00pm**. Parents are invited to meet the class teacher and discuss how their children are progressing. The evening will be held in the Hall.

The teachers will be sitting in the hall for consultations lasting no longer than 10 minutes. Please try to keep to this time.

If you have children in different classes, we will try to arrange appointments to link with other teachers. Please indicate this on the slip below for each child.

Please return each slip to the appropriate class teacher by **Monday 12th November 2018**. You will receive notification of your allocated time slot by Monday 19th November 2018.

Yours sincerely,

Mike Dean
Acting Headteacher

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Parent Consultation Evening

Name of child Class

Name of Sibling/s and their Teacher

Please tick as many boxes as possible to indicate when you would prefer an appointment.

Wednesday 21 st November	
3:30 – 4:00	
4:00 – 5:00	
5:30 - 6:30	
6:30 – 8:00	

Parent's Signature.....Date