
QUEEN'S CRESCENT SCHOOL EMERGENCY CLOSURE – GUIDELINES FOR PARENTS 2018-19

Should we be forced to close the school at short notice due to power cuts, bad weather, illness, heating failure, industrial action or any other major event we will:

- broadcast the information on BBC Wiltshire Radio (103.5, 103.6, 104.3 & 104.9 FM) and Heart Wiltshire FM (97.2 & 102.2) and keep them informed of the situation throughout the day.
- where possible we will put a message on our website www.queenscrescent.wilts.sch.uk and on the school Twitter feed.
- endeavour to keep the school office open, with a skeleton staff.
- endeavour to have staff at the school from 8.30am to 9.00am to update you on the situation.
- contact parents via the school text/e-mail system (therefore it is essential that this information is always correct and up-to-date).
- In the event that we have to close the school during the school day parents will be notified via the school text/email system and arrangements will be made to accommodate children until they are collected.

REMEMBER - Details of the closure will also be broadcast on BBC Wiltshire Radio (103.5, 104.3 & 104.9 FM) and Heart Wiltshire (97.2 & 102.2)

We would like you to:

- ensure that if your child walks to school alone that you know the school is open, **so check first!**
- listen to broadcasts on BBC Wiltshire Radio or Heart Wiltshire FM / consult the website where possible.
- tell any unaccompanied children who are on their way to school that they **MUST** report to school where they will be cared for until their parents can be contacted. **DO NOT TELL THEM TO GO HOME.**
- ensure that all your contact details in the school office are up-to-date.

THANK YOU