

## **Minutes from the FOSP AGM 20.09.18**

**Attendees:** Helen Sullivan, Helen Thornton, Joanna Williams, Racheal Clarke, Keeley Gibbons, Lauren Maher, Sarah Argile

Helen T opened the meeting and welcomed all members.

The Chair/Treasurer/ Secretary all happy to be re-elected and all voted for them to continue in the post.

**Financial Overview** - Helen S gave a financial overview from 2017-2018 school year. FOSP opening balance was £3603.94 closing balance £3079.81. Treasurer Garry Watson has created a financial summary for each event which all agreed was very useful to see the figures individually. A copy of those figures is held by Bradley Smith.

Bee Lucky opening balance was £2249.10. The closing balance was £3523.10. Currently have 43 people paying into Bee Lucky each month. All agreed we need to push this with the 8 new families and Bradley to chase up the outstanding 5 standing orders that are awaiting processing. With the amount of current members it gives a £146 profit each month. All agreed with Garry by phone that there needs to be a speedier process for getting the bank statement to Bradley to allow him to check off the payments and the draws to be done more regularly. Garry has agreed that at the start of each month when he receives the paper bank statement he will send a copy by post to Bradley asap.

Helen S requires £2000 from Fosp/Bee Lucky by the end of this financial year for the Building Fee to the Dicose.

Money raised last year - Mrs Bacon has made a request to Fosp for £1000 to buy new reading and library books for the children. All agreed. There may also be a request from Helen S for Fosp to top up the enrichment week money depending on the amount raised in sponsorship on 25<sup>th</sup> Sept – Mad Crazy Dash day. This will be of great benefit to the children and all agreed that Fosp would help if required to do so.

**Website – Bradley** will update

**GDPR – Joanna** will add a line at the end of her next email to Fosp members regarding GDPR.

### **Spooktacular – 12<sup>th</sup> October 2018 6.30-8.30pm**

Kathleen has revised the leaflet from last year. Helen S has proof read and **Michelle** will be asked to print 150 a5 fliers and 5 a4 posters.

**Helen S** to sort the license.

Food – just hotdogs priced at £1 each. Slow cookers required from Keeley/Sarah and locate Fabia's.

Miss Bateman will provide the entertainment. Helen S to confirm the cost.

Tuesday 2<sup>nd</sup> October – Tickets go live! **Bradley** to sort the website/app etc for this. 40 families with approximately 10 helper families as per last year.

Games:

Dad's Dance and You bet challenge – Miss Bateman, Hoopla on witch's hat, Roll a Penny, Card Tombola (just hearts to win giving 1 in 4 chance) Whack a rat, Lucky Dip – increase price to 50p but

have better prizes. **Racheal** to research and **Helen T** will buy. Include few pots of slime, bouncy balls, glow sticks and then the usual.

Non Uniform for a toy under £3 on Fri 5<sup>th</sup> October – toys to be used for Card Tombola.

Glow sticks – **Helen T** to buy

Slime – **Lauren** and **Sarah** have planned to use the Club room on the afternoon of Weds 10<sup>th</sup> Oct to make approx. 100 pots of slime. **Racheal** will let **Helen T** know what ingredients to buy and supply the recipe.

Tattoos – 50p each. **Helen T** has some in stock and **Keeley** will provide some glitter tattoos.

All quick games 30p each – 4 for £1.

Raffle – all agreed for Fosp members to donate a prize for either an adult or a child. Between 6-8 in total. **Sarah** added that the Firepit will provide a voucher.

**Joanna** to sort a Jobs List for the staff room.

Helpers so far are:

Set up – Sarah, Helen T, Helen S, Lauren, Racheal, Maria

Event – Joanna, Helen T, Helen S, Keeley, Lauren, Kelly Balmain, Racheal, Fabia, Sarah, Maria, Chris Thornton

**Fashion Show** – Thursday 15<sup>th</sup> November 7pm

Joanna has booked Dawn Rose. There are 6 stalls booked in so far with the possibility of a further 1. Need to work out space in the hall due to feedback last time regarding some stalls being in class 3.

Gifts x3, Beauty, Childrens clothing, hair bows booked so far...

Joanna wants to advertise this more as a Ladies Evening and have a number of different stalls that guests could do their Christmas shopping at.

**Helen T** to continue efforts to book Tropic lady.

**Event plan for the school year** – to be discussed at the next meeting (TBC) due to lack of time.