

SCHOOL HIRING
Schedule of Charges
Park Lane Primary School

Charges are set by the Governors and reviewed annually. The charges below are applicable from 11/02/2018 to 11/02/2019.

The Governors have established two categories of users, and charges will apply as follows:

Category A: Community Users

Category B: Private Users

Scale of Charges

In arriving at their scale of charges the Governing Body have followed the principles set out below:

- Category A: will be charged a nominal cost to cover cleaning, caretaking, security, energy, wear and tear.
- Category B: will be charged as Category A plus an income margin for the school.

There will be parity of treatment for similar users.

The overall cost for hiring the school facilities will be recovered from the Hirer(s).

For the purpose of charging, the Head Teacher or other designated individual is empowered to determine to which group any particular individual or organisation belongs. The basis of charging will be determined by the type of person(s) hiring the premises, the purpose for which a hiring is arranged and the period of time when the hiring takes place.

CHARGES APPLICABLE FOR HIRES WITHIN PERIOD 11/02/2018 TO 11/02/2019:

Charges per hour (£)		
Area/equipment	Category A	Category B
School Hall	70	100
Classroom	30	50
Dinner Hall	30	50
Kitchen	30	50

DEPOSIT:

A SECURITY DEPOSIT of £200 is required at the time of booking. If the use of the school's audio-visual equipment is required and/or the use of the kitchen, the Security Deposit will be £300. This will be returned after the hire, once the school has ascertained that the Hirer is not liable for any additional charges (e.g. damage).