



STATION ROAD, WOODHOUSE

SHEFFIELD S13 7RB

Headteacher : Neil Frankland
Deputy Headteacher : Angela Sweeney
School Business Manager : Susan Rutkowski
Telephone : 0114 269 5315
Fax : 0114 269 6081



20th November 2018

Cashless Dinner / Milk Payments

Parentpay

Dear Parent / Carer,

We want to inform you of a new development in the payment of School Meals and Milk. Sheffield City Council are starting a new way to pay for School Meals and Milk, this is called Parentpay.

This is a cashless system, so payment for both dinners and milk will need to be online to a secure website or by using Paypoint see below. After activation no cash or cheque payments can be made in school, this will be the only method of payment for all parents.

Shortly we will be sending out Activation Letters to all parents with unique Usernames and passwords for each pupil. Parents with more than one child in school can link the pupils so that they are only using one account.

Parents who do not have access to Internet Banking can request a Paypoint card. These can be used and topped up in many local retailers, including One Stop, Co-op, Post Office and McColls. The council has set the minimum transaction to be a £10 top-up.

It is proposed to start this system after the February Half Term, so from Tuesday the 4th March the school will not be able to accept cash for dinners or milk from any parent.

I understand this is quite different to the way we have worked before but if there are any questions please do not hesitate to contact the school and we will endeavour to find an answer.

Parents who may be entitled to Free School Meals but do not already claim them should as a matter of urgency contact the school, even if they do not regularly take a hot dinner. All you will need is your National Insurance Number and we make the telephone call for you.

Yours sincerely,

Neil Frankland

Headteacher

Brunswick Community Primary School values the contribution of all our parents/ carers

Desire to learn, aspire to achieve