This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.

Essential Requirements

a) Good numeracy and literacy skills (to GCSE or equivalent)
b) Very good, clear spoken English.
c) Experience of general clerical/ administrative work.
d) A Minimum of 1 year’s experience of working with children with Special Educational Needs, specifically Autism and/or Social Communication Difficulties.
e) Experience (of working 1:1 with a child) in a Primary school.
f) Understanding/experience of effective behaviour techniques and/or pastoral support.

Knowledge, Skills and Abilities

g) Be pro-active and passionate about helping the named child reach his full potential.
h) Ability to work well as part of a team. (Includes parents, the class teacher, Inclusion Manager and Autism Outreach Service).
i) An understanding of classroom roles and responsibilities.
j) Able to use basic ICT including computer, audio, video equipment and photocopier and make resources for adapted curriculum.
k) Ability to relate well to children and adults and engage with the named child.
l) Ability to observe, monitor and provide constructive feedback on pupils progress.
m) To assist the pupils with personal needs or care as and when required
n) Be calm and empathetic in dealing with any challenging behaviour.
o) Must be nurturing, calm, patient but firm, creative, flexible and cheerfully motivating.
p) Moderate Learning Difficulties/Autism/ Social Communication Difficulties training preferable but can be arranged.
q) Ability to demonstrate initiative and creativity.