



Christ the King Catholic Voluntary Academy

Charging Policy

General Principles:

At Christ the King School we recognise the value of a wide range of educational experiences for children by organising a range of visits, visitors, and other non-classroom based activities, both inside and outside school hours. With the exception of music instrumental tuition, all of the activities described above are funded through the school budget and/or voluntary contributions.

When implementing this policy, the Governing Body will be mindful of the Department of Education's document 'Charging for School Activities' which outlines the requirements of the law, and the NCC Charging for School Activities- Guidelines for Governing Bodies'.

Responsibilities:

The Governors, in consultation with the Headteacher, are responsible for the implementation of the charging policy and the determination of any individual case arising from the implementation of this policy. The Governors will review the policy annually. Parents will be made aware of the policy through the school website and the School Prospectus.

Residential Trips

A charge is made for all costs on residential visits. Visits of this nature would not be able to be undertaken if this were not the case. Parents are liable for loss of deposits or payments if they withdraw from residential trips. It is a requirement that parents agree to charges before the child undertakes the activity.

Representations made by parents who are eligible for benefits will be considered in order that no child is disadvantaged.

Calculating Charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't or won't. Support for cases of hardship will come through voluntary contributions and fundraising.

Parents who would qualify for support are those who are in receipt of eligible benefits.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Voluntary Contributions

Voluntary Contributions are requested from parents for school activities in or out of school time which can only be provided if there is sufficient voluntary funding. No pupils shall be excluded by reason of inability or unwillingness to make a voluntary contribution.

Music Tuition

In cases of hardship, the governors will consider in their absolute discretion the remission of fees (either in full or in part) for those pupils who they consider will benefit from such tuition. Further information can be found in the document 'Accessing Standards Fund Subsidies for Instrumental Tuition in Derbyshire and Derby City Schools' available from the School Office.

Eligible Benefits

- Income Support
- Income-based Jobseeker's Allowance
- Income related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by the Inland Revenue, that does not exceed £16,190).
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)

Damage to Buildings or Equipment

Parents are asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.

Dinner Money

Dinner money is charged in advance. Where parents persistently do not pay in advance, the school will consider, and may withdraw, the right for the child to be offered the opportunity to have school dinners.

Charging for Personal/Private Use

Private use of the telephone will be charged at 10p per local call; 8p per minute for national calls or 28p per 3 minutes to a mobile telephone.

Private use of the photocopier will be charged at 10p per sheet for black and white and 20p per colour copy.

Private use of the laminator will be charged at 15p per wallet.

Remission

Parents who have contributed voluntarily to an activity will be refunded, if requested, only if the child was unable to take part due to illness. (Proof may be requested if appropriate)
Where the child has only missed part of an activity there will be no refund.

The Governors will always consider people's personal circumstances when undertaking to make a decision. Delegated authority is given to the Headteacher/ to act appropriately in such circumstances and report to the Finance committee if appropriate.