



Head Teacher: Mrs M Bringan
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Wednesday 12th September 2018

Parent and Teacher Meetings for Reception Pupils

Dear Parents / Carers,

I am writing to invite you to attend our Autumn Term Parent and Teacher Meetings which will take place next week.

Appointments will be available for you to speak you with child's class teacher on:

Monday 17th September – Wednesday 19th September
from 1:30pm – 3:15pm

Appointment sheets are displayed outside each classroom for you to sign up for an appointment time. Each appointment will last for approximately 15 minutes. This will be a good opportunity for you to share information about your child, ask any questions, and to discuss with the teacher how your child has settled in to their new class. Teachers will also be able to share some key targets for your child for the term ahead.

On the day, please collect your child from school at the usual time of 1:15pm. Please then return to the school at your appointment time and wait in the main reception area. The teacher will come and collect you.

Yours sincerely

Mrs S Bir
Reception Year Leader



Learning at the heart of everything we do

