



Parental Permission Form

CHILD'S NAME Class.....

Please tick the following boxes and sign the form at the bottom of the page.

As a school we use digital media to video or photograph the children's learning experiences. These images may be used in our school's prospectus, other printed material, on our website or social media sites. Images will not identify your child by name and will be used in conjunction with our E-Safety Policy.

Our school may be visited by the media who will take photographs or film footage of events. Pupils will often appear in these images, which may appear in local or national newspapers, or in televised news programmes or on social media sites.

This parental permission form will be used for the duration of your child's time at Ridgeway Infant School.

Please tick the relevant box(es) below and return this form to the school office by **Friday 30th November 2018**.

- | | | |
|--|------------------------------|-----------------------------|
| I am happy for the school to take photographs of my child. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for photos of my child (without name) to be used on the school website | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for photos of my child to be used in the school prospectus. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for photos of my child to be used in internal displays. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for photos of my child to be used on social media e.g. Twitter, | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for my child to have their official school photograph taken by Tempest. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for photos of my child to be used in media events agreed by school. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| I am happy for my child to be filmed and used in media events agreed by school | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Or

I am **NOT** happy for the school to take or use photos of my child.

I am **NOT** happy for the school to film footage of my child at media events.

If you change your mind at any time, please ask the school office for a new form to complete. If you have any other questions, please get in touch.

Why are we asking for your consent again?

You may be aware that there are new data protection rules which came in to effect from May 2018. To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of your child.

We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again.

Signed.....

Date.....

If you have any concerns or you would like to discuss any of these issues further please see Mrs T Dale Acting Headteacher.

Conditions of use

1. This form is valid for the time your child attends Ridgeway School. Your consent will automatically expire after this time. If you wish to remove your permission at any time please contact the school office.
2. During this period, the photos will be kept in a secure location and only authorised staff will have access to them. After this period the photos will be privately destroyed.
3. We will only include a child's full name as photo captions for press releases. Addresses will not be disclosed in detail. Personal e-mail, telephone or fax numbers will not be disclosed.
4. We may use group or class images with very general labels, such as 'a literacy hour' or 'children exploring the environment'.
5. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.