



QUEENS PARK ACADEMY

Board of Governors Teaching and Learning Committee - Terms of Reference 2018-19

Purpose

To ensure effective performance of governor responsibilities in relation to the planning for, execution of and support for learning.

Membership and Voting Rights

The Committee shall consist of at least four governors plus the Headteacher (or a substitute nominated by her).

Quorum: minimum of 3 governors to include the Headteacher.

Staff Members

The following are members of the Committee without voting rights:

- members of the senior leadership team
- The Committee may invite other attendees as appropriate

Committee Chair

At the first meeting in each academic year, the Committee will appoint a governor to act as chair of the Committee.

Clerking Arrangements

The meetings will be clerked by the clerk to the governing board.

Frequency of Meeting

The Committee will meet at least termly.

Terms of reference:

1. To have delegated authority from the governing board to ensure appropriate arrangements for the planning, implementation, monitoring and evaluation of teaching and learning including:
 - monitoring progress on the relevant key issues and priorities relating to learning and teaching in the School Development Plan
 - monitoring and updating the School's self-evaluation process
 - planning and modelling of the curriculum to meet the needs of all learners, the local community and nationally and to incorporate British values
 - performance, achievement and standards including comparisons with other schools locally and nationally and between different groups of pupils

- an understanding of school data
 - strategies to develop and maintain appropriate behaviour for learning
 - care, guidance and support for pupils including effective family engagement
 - appropriate safeguarding arrangements
 - the impact on achievement of pupil premium and PE and sport funding
 - developing and implementing a programme of work for the Committee for the School year, based on known cycles of School operation and improvement planning
 - annually, with the Headteacher, to consider whether the current staffing structure is appropriate for efficient delivery of the current curriculum and for any foreseen changes to the curriculum
 - effective partnership work
- 2 To take responsibility for any policies delegated to the Committee.
 - 3 To commission working groups where particular circumstances arise.
 - 4 To direct any recommendation with a financial implication to the Business and Finance Committee for consideration/approval.

Date reviewed by Committee: 20 November 2018

Agreed by Governing Board 24 November 2018

Signature of Chair: _____ Date: _____

In accordance with the School's Accessibility policy all committees of the Governing Board consider Equality and Diversity issues as required by the Equality Act 2010