

DIOCESE OF SHREWSBURY
OUR LADY OF PITY ROMAN CATHOLIC PRIMARY SCHOOL
A VOLUNTARY ACADEMY

MAIN SCHOOL SITE

RIGBY DRIVE
GREASBY
WIRRAL
CH49 1RE
TEL: 0151 677 6262
PRE-SCHOOL: 0151 677 6813
FAX: 0151 677 5609
EMAIL:schooloffice@ourladyofpity.co.uk



ANNEXE SITE

BIRKENHEAD ROAD
HOYLAKE
WIRRAL
CH47 5AF
TEL: 0151 632 1908
PRE-SCHOOL: 0151 632 6336

PRINCIPAL: MR MARK COTTON
HEAD OF SCHOOL: BERNADETTE GALLOWAY

Dear Parent or Carer

If your child is to receive prescribed medicine during school time, we must have your permission for school staff are able to administer this on your behalf. Please note staff administrating medicine may not be trained to do so.

New guidelines mean that 'over the counter' medicines such as Calpol/Nurofen can now also be administered with your permission.

Any medication must be clearly labelled by you stating your child's name and the correct dosage. I would also remind you that it is parents/carers responsibility to ensure that all medication held at school remains within its use by date.

Yours sincerely

B. C. Galloway

Mrs B Galloway

X.....

Permission to Administer Medication

I give permission for the school to administer the following medication to my child:

Name:..... Class:

The medication is:

To be given at (Time)

The dose required is:

This medication is required until:.....

I agree to dispense the medication so that the school staff can administer it.
I agree to ensure that all medication held at school has not exceeded its use by date.
Any other relevant information the school should be made aware of :

.....

Signed Date