

SOUTH CROSLAND CHURCH of ENGLAND Voluntary Aided JUNIOR SCHOOL

Admissions Policy 2020-2021

The Governing board of South Crosland Church of England Voluntary Aided Junior School is the admissions authority.

The planned admission number (PAN) is 60 for entry into any year group

SPECIAL EDUCATIONAL NEEDS

The School will admit children with an Education and Health Care Plan (EHCP) in which South Crosland Church of England Voluntary Aided Junior School is named on the EHCP.

OVERSUBSCRIPTION CRITERIA

Where the number of applications for South Crosland Church of England (VA) Junior School received during the normal admissions round exceeds the admission number of the school, the Governing Body will apply the following criteria in strict order of priority

- 1 Looked After Children (A child who is looked after by the Local Authority in accordance with Section 22 of the Children Act 1989). This also includes children who were looked after but ceased to be so because they were adopted or became subject of a child arrangements order or a special guardianship order.
- 2 Looked After Children Previously in Care outside England Children who appear to the governing board of the school to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.
- 3 A child who, or whose parent/guardian, resides within the parish of South Crosland (a map is available in school), and who is a regular worshipper at Holy Trinity Church, South Crosland, that is a person who worships at least once per month and at least for 12 months prior to application. The worshipper will be a parent and/or the child.

A 'Supplementary Information Form' (SIF) to provide confirmation of Christian commitment is available to download from the Local Authority's website. The form should be signed by the Vicar, Rector, Priest in Charge. During an interregnum the form should be signed by a Churchwarden.

Parents having moved to become resident in the parish mentioned above, having been a regular worshipper at another Anglican parish, will qualify upon proof of attendance being provided by the priest of that other parish.

(See Notes 1, 2 & 4)

- 4 A child who has a brother or sister (including a half-, step- or adoptive brother or sister) attending South Crosland C.E. (VA) Junior School. **(See note 6 – Siblings)**
- 5 A child who or whose parent/guardian resides within the parish of South Crosland (a map is available in school) who is a member of another Christian Church recognised by Churches Together in England and Wales and whose Church is within the parish of South Crosland, who is a regular worshipper. That is a person who worships at least once per month. The worshipper will be a parent and/or the child. **(See note 4)**

A 'Supplementary Information Form' (SIF) to provide confirmation of Christian commitment is available to download from the Local Authority's website. The form should be signed by the Minister of Religion.

*Parents having moved to become resident in the parish mentioned above, having been Members of another Christian Church recognised by Churches Together in England and Wales, will qualify upon proof of attendance being provided by the Minister of that other Church. **(See Notes 1, 3 & 5)***

- 6 A child of a parent residing within the Priority Admission Area for Netherton I & N School (a map is available in school)
- 7 A child of a parent residing within the parish of South Crosland (a map is available in school)
- 8 A child whose parent has been employed as a member of staff at the school for two or more years at the time of application.
- 9 Other children

Tiebreaker

If there are more applications in a particular category than the number of places available, the remaining places will be offered to the children whose permanent address is nearest to school – distance is measured in a straight line from a child's home address to the school. Measurements are calculated using six-figure National Grid Co-ordinates from the National Land and Property Gazetteer. This grid reference relates to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is from Ordnance Survey's MasterMap. For smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 1 metre.

NOTES

1 A map showing the ecclesiastical parish boundary is available at the school and can be found on the school's website.

A map showing the admissions priority area for admissions is available at the school and can be found on the school's website.

2 Looked After Children

The definition of a 'looked after child' is a person under the age of 18 who is provided with accommodation by a local authority, acting in its social services capacity, for a continuous period of more than 24 hours, by agreement with the parents or in accordance with section 22 of the Children Act 1989. Previously Looked After refers to those children who immediately after being looked after became subject to an adoption order, (under section 46 of the Adoption and Children Act 2001), residence Child Arrangements order (under section 8 of the Children Act 1989), or specialist guardianship order (under section 14A of the Children Act 1989). Children looked after under an agreed series of short term placements (respite care) are excluded.

3 Parents

'Parent' includes all those people who have a parental responsibility for a child as set out in the Children Act 1989. Where responsibility for a child is 'shared', the person receiving Child Benefit is deemed to be the parent responsible for completing application forms, and whose address will be used for admissions purposes.

4 Home Address and Residing in

The Home Address will be the permanent address used for correspondence related to where "Child Benefit" is paid. In cases where there is doubt of the home address or where a child lives between two homes (split families) or other relevant circumstances, proof of the Home Address must be provided to the school to confirm the address used on the application form. Home address will be the address that complies with the above at the closing date for applications set by the Local Authority.

Families who are due to move house should provide

- i) a Solicitor's letter confirming that exchange of Contracts has taken place on the purchase of a property; or
- ii) a copy of the current Rental Agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
- iii) in the case of SERVING H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ.

5 Other Christian Churches (Churches Together in England):-

<http://www.cte.org.uk/Groups/234772/Home/Contacts/Member Churches list/Member Churches list.aspx>

6 The term "Sibling" is defined as:

- a full or half brother or sister
- a step brother or sister
- an adoptive brother or sister
- the children of parents living together in the same family household.

Step-brother, step-sister, half-brother and half-sister are defined as children who belong to only one parent living in the same family household. **The Governing Body** will, admit twins, triplets or children from other multiple births, where at least one of the multiple birth siblings would be admitted within the PAN.

Waiting List

A child applying for admission into Year 3 will be placed automatically onto a waiting list. The waiting list will be maintained to the end of the school year for which application was made. Parents of children in Y4-6, who wish their child to be included on the waiting list, must inform the school in writing. Any places that become available will be allocated according to the published oversubscription criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round.

In accordance with paragraph 3.27 of The Admissions Code. - As soon as school places become vacant **The Governing Body** must fill the vacancies from any waiting list, even if this is before admission appeals have been heard. Placing a child's name on a waiting list does not affect a parent's right of appeal against an unsuccessful application.

The waiting list will be reviewed and revised:

- each time a child is added to, or removed from, the waiting list
- when a child's changed circumstances will affect their priority
- at the end of each school year, when parents with a child on the waiting list will be contacted and asked if they wish to remain on the list for the following school year.

It should be noted that children who are the subject of direction by a local authority to admit or who are allocated to a school in accordance with an In-Year Fair Access Protocol (paragraph 3.28 of The Admissions Code), **must** take precedence over those on a waiting list. Where an admission authority holds a waiting list, they **must** make clear in their admission arrangements that these children will take precedence over any child already on that list. Legislation enables this to be done immediately without the need to apply to the Schools Adjudicator for a variation in determined admission arrangements.

Admissions outside normal age group

The National Curriculum sets out a clear, full and statutory entitlement to learning for all pupils. In addition, schools in Kirklees deliver an offer which supports access to high quality differentiated education. This should ensure that a pupil's curricular needs are met without either early or delayed transfer to the next phase of schooling being necessary other than in exceptional circumstances. There is no statutory barrier to children being educated out of their chronological year group however, there is no duty either for an admission authority to agree such a request and a parent/carer cannot insist their child is educated out of their normal year group. The school ultimately has responsibility for making the decision. All requests for such transfers will be explored with the parent/carer on an individual basis. The school will follow the L.A.'s process for any requests.

Appeals

Where the governors are unable to offer a place because the school is over subscribed, parents have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002.

Parents who intend to make an appeal against the Governing Body's decision to refuse admission must submit a notice of appeal within twenty one days of receiving the refusal letter to:

Admission Appeal Clerk
PO Box 1694
Huddersfield
HD1 9DL
Email: churchschoolsappeals@gmail.com

Normally appeal hearings will be held within six weeks of the closing date for receiving the notice of appeal. Please note that this right of appeal against the governors' decision does not prevent you from making an appeal in respect of any other school.