



7<sup>th</sup> December 2018

Dear Parents,

At Rushall we put a very high value on our relations with parents and families and always do everything we can to ensure that families are made to feel welcome in our school. Our open door policy in the mornings is an important part of this as it gives us the opportunity to talk to parents or pass on messages to teachers if required. It also allows for parents to walk into the building with their children if they wish; something that many schools don't allow.

We have recently allowed parents to leave babies/ toddlers in their buggies and prams under the canopy whilst parents drop children into school as we always have staff members stationed there who are happy to keep an eye. Going forwards we are going to ask that babies and young children are kept with you if you go into the building please. The prams may continue to be left as we cannot allow them into the building at this time of day for health and safety reasons.

I hope that you will understand our reasons for this, being that even though people are gone a very short time we cannot make this an 'official' childcare arrangement due to the ages of the babies and children and if anything were to happen for instance medically it would put us in a difficult position. It may also take time to locate the parent concerned should an emergency arise.

If you have friends who you can take turns with this may be one solution but school cannot be responsible for children and babies of this age. We know that this will cause some inconvenience, especially if babies are asleep but hope that you understand that this decision has not been taken lightly and has the safety of the children at heart.

If you would like to discuss any of the above please do not hesitate to come and see us.  
Thank you for your support.

Mrs Kate Bargh  
Executive Head teacher

Mrs Lisa O'Brien  
Head of School



Microsoft School