

**Carlton Miniott Community Primary School**  
**Friends of School Minutes of the Annual General Meeting**  
**November 21<sup>st</sup> 2017**

1. **Present:** - Steve Crocker, Karen Dale-Wood, Valerie Macmillan, Ros Turner, Kate Fullen, Liz Gabler, Emma Brown, Jenny Hall, Jan Kitchen, Nicola Jefferson

**Apologies from:** - Pippa Richards, Paula Mills, Elaine Hawken-Reed

It was disappointing that no other parents attending the AGM.

2. Minutes of the 2015-16 AGM were accepted as a true record.
3. Chairs Report 2016-17

A good response from the school and parents for the work/events held by the FOS in 2016 – 17.

Over the last year we supported and have run several events.

The 'film nights' we introduced in 2015-16 are still proving to be popular though it's still a learning process for us with regards to the choice of film.

The school discos continue to be well attended and the response to the introduction of the tattoo stall this last year at the event was over-whelming. Subject to us being able to 'man' the tattoo stall with enough volunteers, it will remain as a feature.

Interest in the second hand uniform stall is growing, especially now that we have incorporated one into Sports Day. It's a fantastic opportunity to purchase cheap school uniform which has been left unclaimed at the school for over 6 -12 months.

The small raffle ran during sports day this year also brought in extra finance for the school. Thank you to those who donated gifts and purchased tickets from Mrs Mayger, who did an excellent job selling tickets.

The Christmas and Summer Fayre both made a better profit than the previous year due to the weather favouring us in July this time and the stock purchased last year now being used. The 'returning' Summer fayre cake stall was well supported by FOS and parent 'budding' cooks. Thank you again to all who provided cakes, buns etc. And a continued thank you to parents, carers, grand-parents who bring the children to support these events after school.

We decided to only run one raffle this last year. This was mainly due to the personnel work commitments of the committee. Surprisingly we had a lot of feedback from parents / grand-parents who were disappointed that the Christmas raffle was not run. It will return this Christmas.

The Children's designed Christmas Cards proved popular again last year, although we appreciate it's hard to get into the Christmas spirit in October. The deadline is given by the Companies who print these out for the schools. As you can imagine demand is high.

We have also supported new parent's meetings and the Year 6 leavers Hoodies.

We have been able to raise nearly £4,500.00 this year and donated around £3,701.00 to the school.

The money raised has paid for:

- Music for Life
- KS1 books from Santa
- An Author visit
- Theatre to School
- New reading/library books for each class
- School trips (£1,630.00)

Thank you to the Friends of School committee members and regular volunteers, Mr Crocker, Staff members and all those who've helped and supported us over the past year.

Parents, carers and grandparents please continue to help Friends of School, there are only a handful of members who are giving up their time to raise thousands of pounds a year to benefit your children, so even if it's just an hour at an event that you can offer, please help as every little helps! 😊

*Karen Dale-Wood (Chair)*

#### 4. Full financial report.

**From 30/09/2016 to 25/09/2017**

##### Income

|                                    |           |
|------------------------------------|-----------|
| Xmas Fayre                         | £789.27   |
| Xmas Raffle                        |           |
| Recycle for Michael/Salvation Army | £92.72    |
| Disco's                            | £1,138.85 |
| Christmas cards                    | £176.60   |
| Leavers T Shirts                   | -£10.56   |
| Summer Fayre                       | £1,108.30 |
| Spring Raffle                      | £257.24   |
| Film Nights                        | £308.35   |
| Sports Day & Non Uniform           | £314.83   |
| Non Uniform day March              | £34.50    |
| Treasure Hunt                      | £35.20    |
| easy to name commission            | £8.96     |
| Grow £1                            | £232.24   |

**£4,486.50**

##### Last Year to compare:

|   |        |
|---|--------|
| Xmas Fayre                                  | 534.58 |
| Xmas Raffle                                 | 714.99 |
| Recycle for Michael (paid direct to school) |        |
| Disco's                                     | 974.17 |
| Yellow Moon                                 |        |
| Christmas cards                             | 252.65 |
| Christmas Baubles                           | 12.71  |
| Leavers T Shirts                            | -56.00 |
| Summer Fayre                                | -35.42 |
| Summer Fayre raffle                         | 510.16 |
| film Nights                                 | 368.91 |
| Sports Day & Non Uniform                    | 114.50 |
| Non Uniform day                             | 162.00 |

**£3,553.25**

##### During last year we contributed towards:

|   |                           |           |
|---|---------------------------|-----------|
| 1 | Books for Each Class      | £700.00   |
| 2 | Theatre to school         | £650.00   |
| 3 | Music for life            | £240.60   |
| 4 | Christmas Books KS1 Party | £101.91   |
| 5 | Author Visit              | £379.30   |
| 6 | Class Trips (see across)  | £1,630.00 |

**Total Donated to school**

**£3,701.81**

##### School Trips broken down:

##### Class

|                      |         |         |
|----------------------|---------|---------|
| Thorpe Perrow        | R       | £158.00 |
| Sunderland Wetlands  | R       | £142.00 |
| Elvington Air Museum | Y1 & Y2 | £183.00 |
| Whitby               | Y1 & Y2 | £212.00 |
| Ryedale Folk Museum  | Y3&4    | £220.00 |
| Yorkshire Museum     | Y3/4    | £200.00 |
| Ripley Castle        | Y5 &6   | £190.00 |
| Y6 Crucial Crew      | Y6      | £125.00 |
| Saltburn             | y6      | £200.00 |

**£1,630.00**

##### Other Expenses Included:-

|                     |         |
|---------------------|---------|
| Flowers, Leavers    | £53.00  |
| NCPTA Subscription  | £101.00 |
| Lottery Licence     | £20.00  |
| Hygeine Course      | £18.00  |
| Gazebo              | £74.98  |
| bbq cover           | £30.09  |
| Hoodie Extra        | £20.06  |
| Miscellaneous costs | £57.73  |

**£374.86**

**Income less School payments & Other**

**£409.83**

**Petty Cash**

**£50.91**

**Money in Bank as at 25/09/2016**

**£3,826.15**

## 5. Election of officers

- i) Chair                    Karen Dale-Wood  
    seconded by Valerie Macmillan, Ros Turner
- ii) Secretary:            Ros Turner  
    seconded by Karen Dale-Wood, Emma Brown
- iii) Treasurer:          Nicola Jefferson  
    seconded by Karen Dale-Wood, Jenny Hall

**Committee members:-** Kate Fullen, Emma Brown, Jan Kitchen, Jenny Hall, Valerie Macmillan

**Regular Volunteers:** Donna Dodds, Elaine Hawken-Reed, Paula Mills, Pippa Richards, Liz Gabler, Sally Palin, Siobhan Taylor.

## 6. Any other business

Steve Crocker thanked FOS for their continued hard work over the year and the contribution they make that enables the school to run additional enrichment activities for all of the children in the school.