

**Carlton Miniott Community Primary School**  
**Friends of School Minutes of the Annual General Meeting**  
**October 15<sup>th</sup> 2018**

1. **Present:** - Steve Crocker, Karen Dale-Wood, Ros Turner, Kate Fullen, Liz Gabler, Emma Brown, Jenny Hall, , Nicola Jefferson, Paula Mills, Susie Flintoff, Lucy Chilton, Kaylee Walton, Martina Elliott, Amanda Bennington, Donna Dodds.

**Apologies from:** - Paula Mills, Valerie Macmillan, Jan Kitchen

It was disappointing that parents, other than current committee members attended the AGM again this year.

2. Minutes of the 2016-17 AGM were accepted as a true record.

3. Chairs Report 2017-18

A pretty good year overall for FOS and our events were again supported well by parents/grand parents/carers.

Over the last year we ran several events.

The school discos are still popular, and the DJ continues to prove a hit with both the young and older children at the school. As well as tattoos we have now introduced glow in the dark face painting. This is primarily for KS1 but is subject to FOS being able to 'man' the tattoo and face painting stall with enough volunteers to keep the queues low. This was possible this last year due to some parents offering to help on the night which was greatly appreciated.

We continue to make a small profit from the second hand uniform stall and it now becoming a regular feature at Sports Day means that parents are coming more prepared to look and possibly buy clothing. It's a fantastic opportunity to purchase cheap school uniform which has been left unclaimed at the school for over 6 -12 months. Again, the mini raffle we run during sports day has been a great success and the mini cakes also sold out within 30 minutes...so one to consider further for next year. Thank you to all who donated gifts and purchased tickets.

The 'film nights' still prove to be popular though we have noticed that the January one seems to be the best for children sitting and watching the films without interruptions. Perhaps the lighter nights in April makes them more restless. We will continue to run the January Film Night, but further discussion is required regarding the March/April Film night.

Profits for both the Christmas and Summer Fayres were up on previous years and the weather again held for us in the Summer. A change to the refreshment stall to include prosecco and Pimm's and local beer seemed to go down well and the children enjoyed climbing on the 'Police Tractor'. I think the Teachers 'v' Children race across the inflatables was hilarious as the children certainly seemed to enjoy it. Thank you again to all who provided cakes, buns and a continue to support the FOS events after school.

We ran only ran the Christmas raffle again this last year, but it was well received by all. The timing of this raffle seems to work better and so we will continue with to run this one rather than the summer raffle for now.

The Children's designed Christmas Cards again proved popular and this year we will be including the chance to purchase mugs too with your child's design. Again, the deadline for the designs to be sent off is October and this year parents will be able to pay online rather than sending cash/cheques into school. We hope this proves to be an easier method for all involved.

We have also supported new parent's meetings and the Year 6 leavers Hoodies.

We have been able to raise nearly £5,500 this year and donated around £3,164.00 to the school.

The money raised has paid for: Theatrical Production, KS1 books from Santa, Young Voices, Secret Garden shed and chippings, Face paints for Christmas Party, Materials for Christmas nativity (class R), School trips (£1,392.00) .

Thank you as always to the Friends of School committee members. To the new members joining us this year and to the regular committee member and volunteers. Thank you to Mr Crocker, the Staff members and all those who've helped and supported us over the past year.

I am standing down this year as its time for a new face and maybe new ideas again, but I will continue to be on the committee to help where I can. We have a great team who all work hard to ensure our children can continue to benefit from trips, and educational events as without them, these honestly would not happen. So, Parents, carers and grandparents please continue to help Friends of School where you can. It is still only a handful of members who give up their time to raise thousands of pounds a year to benefit your children. Even if it's just an hour at an event that you can offer, please help as that eases the pressures on the Team more than you know. Thank you

*Karen Dale-Wood (Chair)*

#### 4. Full financial report.

Overall 2017-18 saw a 22% increase in funds raised by FOS. Increases were made at:  
 > the Christmas fayre - 18% increase in profit in part due to the lowest costs since 2011  
 > the summer fayre - 30% increase in profit and the best year since 2014/15  
 > film nights- up by £62 across the two nights.

There were falls in income from:  
 > Christmas cards  
 > discos - £105.81 fall  
 > Recycle for Michael- a 28% drop.

The discos were attended by 75% of all pupils and made an average profit of £344 - almost double the profit of film nights (£185). The June disco was the most profitable.

The Christmas raffle made £828.04 profit. Significantly more than the £257.24 made by the previous year's Spring raffle.

Bag packing in May raised £359.13. FOS have used existing funds to increase this to £700 to enable each class to purchase £100 of books. These will be ordered and paid for by FOS.

To boost donations for Recycle for Michael it may be beneficial to promote the scheme to parents who maybe unaware that the school benefits from donations.

In terms of spending, due to two changes in school support staff and the move to an academy, several school trips were paid for by the school rather than FOS. A system has now been put in place for the office to liaise directly with the treasurer.

The cost of leavers hoodies increased significantly leaving FOS subsidising the purchase by £69.72. It might be worth considering increasing the charge by £2 per pupil next year

### **Carlton Miniott Friends of School Treasurers Report for the year ending 31/08/18**

<b>From 1/09/2017 to 31/08/2018</b>			
<b>Income</b>		<b>Last Year to compare:</b>	
Christmas Fayre	£936.79	Christmas Fayre	789.27
Christmas Raffle	£828.04	Christmas Raffle	
Recycle for Michael/Salvation Army	£66.57	Recycle for Michael/Salvation Army	92.72
Disco's	£1,033.04	Disco's	1,138.85
Christmas cards	£158.05	Christmas cards	176.60
Leavers Hoodies	-£69.72	Leavers T Shirts	-10.56
Summer Fayre	£1,448.60	Summer Fayre	1,108.30
Spring Raffle	£0.00	Spring Raffle	257.24
Film Nights	£370.77	Film Nights	308.35
Sports Day & Non Uniform	£295.47	Sports Day & Non Uniform	314.83
Non Uniform day March	£0.00	Non Uniform day March	34.50
Treasure Hunt	£0.00	Treasure Hunt	35.20
easy to name commission	£0.00	easy to name commission	8.96
Grow £1	£0.00	Grow £1	232.24
Bag packing	£359.13		
Postage Donation (Herbs Unlimited)	£50.00		
	<b>£5,476.74</b>		<b>£4,486.50</b>

During last year we contributed towards:			School Trips broken down:		Class
1	School Trips	£1,392.00	Young Voices		£360.00
2	Secret Garden - Shed and Chippings	£1,000.00	Yorkshire Museum	Y3-6	£467.00
3	Theatrical Production	£699.00	Crucial Crew	Y6	£135.00
4	Materials for Christmas Nativity - R	£53.70	Flamingoland	Y3-4	£260.00
5	Facepaints for Christmas Play - Y3&4	£19.95	Trampolining	Y3-4	£90.00
			Thirsk Library	R	£80.00
<b>Total Donated to school</b>		<b>£3,164.65</b>			<b>£1,392.00</b>

Other Expenses included:-				
NCPTA Subscription	£105.00			
Lottery Licence	£20.00			
Hygeine Course	£14.40			
Hoodie Extra	£69.72			
Miscellaneous costs				
	£209.12			
			<b>Petty Cash</b>	<b>£157.15</b>
<b>Income less School payments &amp; Other</b>	<b>£2,102.97</b>		<b>Money in Bank as at 31/08/2018</b>	<b>£6,726.73</b>

## 5. Election of officers

Chair                    Susie Flintoff  
 Seconded by Amanda Bennington, Kate Fullen

Vice Chair            Karen Dale-Wood  
 Seconded by Donna Dodds, Nic Jefferson

Secretary:            Kaylee Walton  
 Seconded by Lucy Chilton, Ros Turner

Treasurer:            Nicola Jefferson  
 Seconded by Karen Dale-Wood, Jenny Hall

**Committee members:-** Kate Fullen, Emma Brown, Jan Kitchen, Jenny Hall, Valerie Macmillan, Donna Dodds, Paula Mills, Liz Gabler, Sally Palin, Ros Turner, Liz Gabler, Lucy Chilton, Martina Elliott, Amanda Bennington, Donna Dodds.

**Volunteers:** Siobhan Taylor, Shelly Hislop, Jan Kitchen

## 6. Any other business

Steve Crocker thanked FOS for their continued hard work over the year and the contribution they make that enables the school to run additional enrichment activities for all the children in the school as without the finances they raise there would be no trips, educational visitors / visits, additional school equipment for the children to benefit from.