



ROWANFIELD INFANT SCHOOL

ALSTONE LANE
CHELTENHAM
GLOUCESTERSHIRE
GL51 8HY

Tel: 01242 515334

admin@rowanfield-inf.gloucs.sch.uk

Executive Head Teacher: Mrs Claire Savory

Head of School: Miss Shona Swan

Dear Parents and Guardians

At the end of each year we remind parents and guardians that the deadline for the Pupil Premium Plus self-declaration is in early January. If your child was previously in care in England or Wales and is adopted or living with you under a special guardianship order or child arrangements order, the school is currently able to claim £2300 each year to support the social, emotional and academic needs of this group of children.

If you would like us to do this, you must declare your child's status directly to us at school. At Rowanfield Infant School this can be done by contacting Mrs Bowman, office manager. The Department for Education requires you to provide evidence of your child's adoptive or special guardianship status, by sharing your adoption/special guardianship order or showing a letter from the local authority confirming that they placed your child with you. Mrs Bowman then ticks a box on our pupil census, which is sent to Gloucestershire Local Authority.

Please be aware that you must make this declaration each time your child moves to a new school, so if this is your first year with us, we would be grateful if you could let us know.

If you have any questions, please contact Mrs Bowman, office manager.

Yours sincerely

Miss Swan

Head of School

Rowanfield Infant School