

## **PTA Meeting Minutes 7<sup>th</sup> November 2018**

Attendees: Natalie Marchant, Gemma Van Eady, Georgina Pilley, Lianne Parker, Sarah Crompton, Sally Greaves.

Apologies: Gillian Ticehurst, Alice Cusworth, Lilia Woodhouse, Charlotte Williams, Jane Cox

### **Actions from previous meeting**

We will look to do a sweetie jar stall at the pre-school bazaar in December

NM's mum can provide 2 hampers for the nativity play, 1 for the matinee and 1 for the evening

Stargazing numbers-about 30 families confirmed so far.

**Action: NM will buy hot dogs, rolls and hot drinks for sell on the day £1.00 suggested donation**

Disco lighting-still looking into this. GT confirmed that we could use her contact for the PTA ball, but not available for school disco

Chrome Book costings-Mr John has passed costings to treasurer and chair for sign off

School uniform costings-GVE has done more research into this. Looking at a demo website and we would manage it all ourselves. More info to follow from GVE such as do we need to order stock in bulk, how long do orders take, is there a lead time, get sample of the product. It is possible to also use the website to sell other school items ie ball tickets etc.

NM added more info around the Giving Machine in the last PTA update in the newsletter

GP, NM and GVE are now admin on the PTA facebook page

**Action: Encourage others to use and share the page and comment to promote it. Outline what our fundraising target is for this year (ie replacing Chrome Books)**

Payment options-we just need to make a decision around whether we want to buy the credit card hand machine to start using at events. Park this until the NY

2<sup>nd</sup> hand uniform-sales happening all this week but just after school. Not a great amount sold.

SC has been round most teachers now asking for their wish lists. Will ask them to prioritise what they would like most. She can then approach companies.

### **Stargazing Update**

Looking to set up around 5/5.30 for people to come and have something to eat and a hot drink

The talk will happen around 6pm followed by either a walk outside to look at the stars or other activity TBC

### **School Disco**

Reminder to go out in newsletter next week. We are looking to sell pre bagged sweets, glo sticks, pop corn, finger lights, optional Christmas outfits can be worn.

Action: GVE is collating a list of all those coming and song choices. Will also make a note of volunteers to assist on the day. Ask Mr John about setting up laptop and music in hall

Action: Catch up on Monday 26<sup>th</sup> Nov to check everything is set for disco.

### **Nativity**

Action: Mention in next newsletter asking for cakes, biscuits, donations and help with setting up/running refreshments.

Action: GVE to check where raffle ticket booklets are

We are looking to have hot drinks on offer (and alcohol for the evening performance). Suggested donation of £3.00

Action: SC to approach parents to see whether Costa can donate cakes like last year

Offers from help from SC, GP, LP, GVE.

### **AOB**

Look into running a foreign currency/coin donation collection in the NY. Find out whether banks would take? GT might know?

Popcorn clubs-Ask the older children to vote for the film they'd want to see so it attracts the older and younger children, especially after SATS week.

Do we have a letter head?

Action: NM will ask CW if they have this or the charity detail so we can create one which is separate to the school as it is a separate entity.

Action: NM to create a gmail account for the PTA so they can send emails to businesses asking for donations for events.

SC is going to contact Mulberry about a donation of their 'Minety' bag that we can use in a raffle/auction.

### **Next meetings**

Tuesday 20<sup>th</sup> November at the Vale at 8pm Ball Meeting

Monday 10<sup>th</sup> December in School staffroom at 8pm

