



MARLBOROUGH PRIMARY SCHOOL AND NURSERY

London Road Isleworth TW7 5XA

Head of School: Mrs. K. Gill

Executive Headteacher: Mr. G. Murrell

Telephone: 020 8560 3978

Fax: 020 7345 1862

e-mail: office@marlborough.hounslow.sch.uk

website : www.marlboroughschool.net

December 17, 2018

Dear Parent/Carer,

RE: Mr Clifton – Leaving News

Our long serving Site Manager Mr Laurence Clifton is retiring after 22 years of service at Marlborough.

Mr Clifton has made a significant contribution during his time at the school. He has worked hard to ensure our premises has been well maintained and decorated. Mr Clifton has also been extremely proactive in helping to commission and monitor the work of a number of highly skilled and trusted contractors. This has enabled us to make considerable savings over time whilst delivering high quality outcomes.

In addition, Mr Clifton used his excellent building skills to construct the retaining wall around the banks to our Junior playground and has given his time to attend several school residential journeys and many school trips. Mr Clifton has also helped us to oversee many significant changes to the premises during his time at the school. These include, the move to our new buildings in 1997, the construction of our Special Needs Unit, Community Centre, the extension to our administrative areas, redevelopment of our kitchens and the installation of our all-weather sports area.

We are sure you will join us in offering Mr Clifton our thanks for his considerable efforts and achievements and in wishing him and his family well for the future.

Finally, please be assured that we are in the process of finalising the recruitment process for Mr Clifton's successor and hope to make a positive announcement shortly.

Thank you for your continued support and understanding.

Yours sincerely,

GR Murrell (Executive Headteacher)