

Aire Valley Nursery Schools Collaboration
Policy and Guidelines Monitoring Schedule September 2018

3 x Governing Body Committee (1 per term)

3 x Children and Curriculum Committees (1 x per term)

4 x Resources Committees (Quarterly Monitoring)

Leadership and Management					
Monitored by Federation Governing Body – Executive Headteacher					
Autumn		Spring		Summer	
Governance Monitoring and Evaluation	Teaching and Learning	Confidentiality and Complaints Aims and Objectives	Resources - budgets - staffing structures	Staff Development - Induction - Appraisal - Training	Collaboration Action Plan

Monitored by Children and Curriculum Committee– Lead person Head of School					
Health and Safety	PSE	C & L	Maths	K & U	Nursery action Plans
Safeguarding	Physical		Literacy	Exp A & D	/

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Monitored by Children and Curriculum Committee– Lead person Assistant Headteacher					
Assessment *SH at MR		Lunchtimes		Outdoors	

Monitored by Children and Curriculum Committee – Lead person SENCO					
SEND		Accessibility Plan / Local Offer		Behaviour	

Monitored by Nursery School Committee - Parental Involvement Co-ordinator / Officer		
Autumn	Spring	Summer
Attendance /Volunteers	Parental Involvement in Children’s Learning	Admissions

Resources - Lead Person Resources Manager					
Monitored by Resources Committee					
Autumn		Spring		Summer	
Finance	General Administration	ICT	Publicity and Marketing	Health and Safety - Buildings - Security - First Aid - Fire	Staffing - Contracts - JD’s - Staff files - Recruitment & Selection