

Greenfield School  
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Pulloxhill School  
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Issue 6  
17 December 2018

***Nurture Inspire Flourish***  
*This month's value: Humility*

Dear All,

It has been lovely to welcome so many visitors to our schools over the last week. Thank you to everyone who came and supported the Christmas performances, Christmas Fair at Pulloxhill, or who attended the festive 'Stay and Play' afternoon at either Pulloxhill or Greenfield Nursery. The children and staff have worked incredibly hard over the weeks to get the performances together. We hope that you enjoyed them.

A big thank you also to GSA and FOPS who have been very busy since September raising money for the Academy with various activities and events.

We will be holding our annual Christmas Church services over the coming days. Pulloxhill children will attend Church on Tuesday 18 December, 2.00pm and Greenfield children will attend Church on Wednesday 19 December, 2.00pm. All welcome to attend the short services.

May I take this opportunity to wish you a Happy Christmas and New Year. I look forward to welcoming the children back to school on Thursday 3 January. Have a wonderful break with your family and friends.

Annette McCullion  
Headteacher

### *PENGUIN CLASS*

The children have settled in well, so we kindly ask that after Christmas, they come into class on their own in the morning. They will be collected from the playground in the usual way. Thank you for your co-operation; from Mrs Wolfe

### *REVERSE ADVENT CALENDAR*

A huge thank you to everyone who has donated to the reverse advent calendar at either school. All the donations are being collected by the food bank on Wednesday 19 December. If you would like to donate, there is still time!

### *POPPY APPEAL*

On Friday we received a special thank you from the Royal British Legion for helping with their annual Appeal. Pulloxhill School raised £119.95 and Greenfield School raised £106.



### *GP UNITED*

The GP United team are pleased to announce that they have been awarded the FA Charter Standard status for the 2018/2019 season. In order for them to achieve this status they have had to comply with FA regulations. All of their head coaches now hold a Level 1 coaching qualification and have attended first aid and safeguarding courses.

### *NATIVITY WINDOW SCENES*



The children at Pulloxhill School created two nativity scenes for the church window at St James Church, Pulloxhill for their annual display. The theme this year was 'see him lying on a bed of straw'. A big thank you to Mrs Jephson for putting together the displays. We think it looked fantastic!

### *APPLYING FOR A SCHOOL PLACE*

A reminder that if your child is due to start school in September 2019 or is moving to a middle school then the deadline for applications is 15 January 2019. Please see the Central Bedfordshire Council website for further details.

## *PUFFIN CLASS*

The Puffins nursery class have had a fun-packed first term at Pulloxhill with Mrs Wolfe, Mrs Stevens and Mrs Jephson. Over the course of the term, they have taken part in a range of activities including a weekly PE session with Mr White, regular visits to the library, arts and crafts, and cooking opportunities (the mince pies were a big hit!), as well as plenty of playing in our lovely classroom and garden.

Earlier this month, the Puffins had the opportunity to see the older classes in their Christmas performances, which they thoroughly enjoyed. They also made a Nativity window display, which can be seen at St James' Church, Pulloxhill until 28 December.

Last Friday, some of the Puffins had a traditional Christmas lunch with Mrs Stevens and Mrs Jephson, complete with crackers and party hats. Later that afternoon, they were joined by more Puffins and their parents/grandparents for a stay-and-play session, during which they iced the Christmas tree biscuits they had made in the morning, decorated Christmas stockings and sang festive songs.

Mrs Wolfe, Mrs Stevens and Mrs Jephson would like to wish all our Puffins and their families a wonderful Christmas holiday and we look forward to seeing you again in January.



## *BAD WEATHER ARRANGEMENTS*

In the event of poor weather conditions resulting in the closure of the school, the following will apply:

- Poor weather preventing children/staff from getting to school - we will post information on our website and text parents
- Poor weather resulting in the closure of the school during the school day - all parents will be contacted and children will stay with staff until they can be collected

We will try to keep you informed, but as you can appreciate the decision to close the school needs to be made early enough to prevent unnecessary journeys, as our priority is the safety and well-being of your children and the staff.

### *GSA*

The GSA would like to thank the parents and teachers for their support through the winter term. We have raised £1300 this term, across the events, raffles and with the personalised cards/mugs.

We look forward to working with parents and teachers next year and holding more events during the remainder of the school year.

If anyone would like to help or become involved our next meeting is on Wednesday 9th January 7.30pm at the school.

### *FOPS*

We have been busy serving refreshments at the Christmas performances, holding the raffle and auctioning hampers. We raised a fantastic profit of £1000 across all the Christmas performances. Thank you to all the parents and grandparents for their generous donations towards the new outside classroom that we are currently raising funds for at Pulloxhill. Thank you to everyone who attended the Christmas Fair last Friday, we will have an update on money raised in January.

If you feel you could lend a hand at events, we are always looking for new members. Please speak to an existing member of FOPS or contact the school office, if you can give some time to help raise vital funds for the school.

Thank you to FOPS for providing the Christmas crackers which accompanied our school Christmas lunch on Friday.

### *ADOPTION/SPECIAL GUARDIANSHIP*

Children who are adopted from care and those under a Special Guardianship or Residential Order may enable the school to receive Pupil Premium funding on their behalf. We sensitively ask, if there are adopted children or children under a Special Guardianship that the school is not aware of, that parents/carers make contact with a member of the Senior Leadership Team at the school as soon as possible. This funding allows the school to give extra support to these children. All conversations will be treated with the utmost confidence.

### *FREE SCHOOL MEALS AND PUPIL PREMIUM FUNDING*

A reminder for any Parents/Carers who may be suffering financial hardship and are currently in receipt of benefits: if your child is not receiving Free School Meals, you may be entitled to claim. Please contact Central Bedfordshire Entitlement Team on 0300 300 8306 or take a look at the website [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk), for further details. You will need to have your national insurance numbers and dates of birth for you and your partner, dates of birth of your children, and, if you receive support from the National Asylum Support Service, your NASS number, with you when you call. Those pupils entitled to Free School Meals may also enable the school to receive Pupil Premium Funding on their behalf, which can be used to support these children in school.



### DAWN UNTIL DUSK

Do you like having fun and working with children? If so, we want to hear from you! Dawn until Dusk are currently looking for Playworkers to work at our Breakfast & After school club. The hours are between 7.30am - 9am and 3pm - 6pm Mon - Fri term time only, with the option to work at our holiday club during school holidays. Free childcare, uniform and profit related bonus scheme.

For further info please call us on 01234 930505 or visit [www.kidsdawntildusk.co.uk](http://www.kidsdawntildusk.co.uk) or email us [joinus@kidsdawntildusk.co.uk](mailto:joinus@kidsdawntildusk.co.uk)

### ATTENDANCE

A reminder that when your child is absent, please contact the school by 9.30am at the latest, on each day of the absence. Where possible please could medical, dental and optician appointments be made out of school hours. Thank you for your continued support.

Greenfield School	Pulloxhill School
Week ending 7 December 97%	Week ending 7 December 97%
Week ending 30 November 96%	Week ending 30 November 96%
Week ending 23 November 99%	Week ending 23 November 97%

### VACANCIES

HAST has a vacancy for an Educational Communicator, part time, 27.5 hours per week, term time only. Please contact Catherine Bianco, HAST Business Manager for further details; Tel: 01525 306942 or email: [cbianco@hastgen.co.uk](mailto:cbianco@hastgen.co.uk)

HUS has a number of vacancies; teacher of Music 0.8 maternity cover, History teacher full or part time and a learning supervisor (30 hours per week). Please see [www.harlington.org](http://www.harlington.org) for further details.

Southill Lower School are looking for a full time class teacher. For further details and an application pack please contact Mrs Clare Francis on 01462 813312, [admin.southill@sheltonandsouthillschool.co.uk](mailto:admin.southill@sheltonandsouthillschool.co.uk) or visit the school website [www.sheltonandsouthillschool.co.uk](http://www.sheltonandsouthillschool.co.uk)

### *DATES FOR THE DIARY*

19 December, 3.30pm	Break up for Christmas Holidays
<i>2019</i>	
2 January	Staff Training Day - School Closed
3 January	Children return to school
6-8 February	Pulloxhill Year 3 to Stibbington
8 February, 3.30pm	Break up for half term
18 February	Children return to school
20-22 March	Greenfield Year 3 to Stibbington
26-28 March	Year 4 to Germany
30 March	GSA/FOPS Ball
5 April, 3.30pm	Break up for Easter holiday
23 April	Children return to school
6 May	Bank holiday Monday
11 May	Pulloxhill School May Fayre
24 May, 3.30pm	Break up for half term
3 June	Children return to school
10-14 June	Year 4 to the Isle of Wight
19 July, 3.30pm	Break up for summer holiday



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Mrs A McCullion  
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To: Parents  
Members of Staff  
Governors  
Members of the Parish and Parochial Church Councils

### Annual Meeting

The Trustees of the Greenfield and Pulloxhill Academy are pleased to invite you or your representative to the Annual Meeting to be held at Greenfield School at 7.30pm on Wednesday 9<sup>th</sup> January 2019.

A list of responsibilities of Trustees is provided for your information together with the agenda for the meeting.

A panel of Governors will make themselves available after the Annual Meeting to address issues raised, which are outside of the remit of the Trustees.

We would be grateful if you would indicate whether you are able to attend the meeting by completing the slip at the bottom of this page or email Wendy Shuttle on [greenfield@gpacademy.org.uk](mailto:greenfield@gpacademy.org.uk).

We look forward to seeing you on Wednesday 9<sup>th</sup> January.

Yours faithfully

David Motion  
On behalf of Trustees

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### Annual Meeting - Return Slip

Name ..... wishes to attend the Annual Meeting on  
Wednesday 9<sup>th</sup> January 2019.

I will be attending as a Parent / Member of Staff / Governor / Parish Council Representative /  
PPC Representative.

Please return to Wendy Shuttle at either Pulloxhill or Greenfield School or email on  
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## RESPONSIBILITY 1

### GOVERNING BODY COMPOSITION

- Trustees are able to appoint 5 governors representing the local community.  
A pragmatic approach leads to the possibility of Trustees receiving recommended nominations put forward by the Chair of Governors and the Governing Body. Such nominees could be local community representatives or parent governors who no longer have children at the schools. Flexibility should be allowed in order to secure the services of Governors who are prepared to work for the Academy.
- Trustees are able to appoint 2 staff governors.  
A pragmatic approach leads to the Headteacher recommending the appointments from interested staff.
- The Foundation Trustee will appoint 2 Foundation Governors.  
A pragmatic approach leads to the Incumbent recommending the appointments from the two Parishes.
- The total number of governors is likely to be between 15 and 17 including the nine above plus Headteacher, local vicar and then up to 6 voted in by parents or nominated by governors themselves. At least 4 governors in this category should be parents with children at the Academy. Ideally 2 with children at Greenfield and 2 at Pulloxhill.

## RESPONSIBILITY 2

### OVERSIGHT OF FINANCIAL MANAGEMENT

- Summaries of the accounts which are filed with Companies House should be made available to the Trustees 2 weeks before the Annual Meeting. These summaries should include basic income and expenditure data together with comments on over/underspend.  
There is no requirement for information over and above that which is presented for Governors at the end of the financial year.

## RESPONSIBILITY 3 OVERSEEING ADHERENCE TO THE ACADEMY EDUCATIONAL OBJECTIVES

- The rather vague legal objective of Academies refers to 'the management and development of schools, by offering a broad and balanced education conducted in accordance with the principles, practices and tenets of the Church of England (\*) both generally and in particular in relation to arranging for religious education and daily acts of worship'. Directors are required to recognise and support the individual character of the Academy and keep it linked with the local community. Trustees are required to monitor the actions of Governors using visits, reports and external evaluations. There is no requirement for information over and above that generated for termly Governors' meetings.
- In order to monitor effectively, Trustees have co-opted a fifth member with the knowledge and experience of the primary sector and, in particular, an understanding of the 'Values Education' programme.

\* The specific reference to Church of England is not required for Pulloxhill School, although the management and development of a broad and balanced education with a Christian ethos is expected.



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Greenfield & Pulloxhill Academy  
Annual Meeting  
7.30pm Wednesday 9<sup>th</sup> January 2019  
Greenfield School  
AGENDA

1. Welcome and introduction
2. Minutes of the previous AGM
3. Matters Arising
4. a) Presentation of the composition of the Board of Directors (as at 31.8.18)  
b) Questions
5. a) Presentation of a summary of Financial Account  
b) Questions
6. a) Governors are invited to comment on:-
  - i) The quality of Leadership and Management in the Academy
  - ii) Achievement
  - iii) The Quality of Teaching
  - iv) The Spiritual, Moral, Social and Cultural dimensions of school lifeb) Questions
7. Date and time of next meeting



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