



Committee Record

Date & Time		Attendance	Apologies	
Curriculum & Attainment Committee 3 rd October 2018 6.00pm		Jill Rhodes, Catherine Homer, Michelle Sawyer, Lisa Colclough, Carla Byng, Claire Reid, Naomi Thomas, Darren Locke. Chair – Jill Rhodes	Simon Yates, Cath Blundell, Janet Cope, Heather Tunstall.	
Item	Details	Notes	Action	Done
1	Apologies for Absence	Simon Yates, Cath Blundell, Janet Cope, Heather Tunstall.	Information and copy of minutes to be sent by email	Yes
2	Additional Items of Business	None		
3	Conflict of Interest	None		
4	Membership	No Changes		
5	Minutes of Previous Meeting	Minutes reviewed and approved.	Approved	Yes
6	Matters Arising	None		

7	Agenda Item #1	<p>Terms of Reference – DL sent a copy of this out to all Governors, they have reviewed and approved them.</p> <p>See attached document O:\Minutes of Meetings\Documents for Minutes\new Terms of Reference curriculum and attainment autumn 2017.doc</p>	Approved	Yes
8	Agenda Item #2	<p>Early Years, Year 2 and Year 6 SAT's update – DL explained that the data is moving upwards and we have had good results in Foundation & Phonics. All staff have worked hard which has made a massive difference. Compared to Cheshire East we are above or at least in line with the vast majority and comparing to other schools we are well above. We do need to focus on Maths. JR also stated that we need to look at writing as we didn't meet the Greater Depth standard.</p> <p>NT explained that she is making connections with High Schools to gain the extra help required to work towards our Greater Depth standard.</p> <p>LC asked if intervention was taking place, DL explained that we do more intervention now than before. The aim of an intervention is to reduce the gaps in learning for all children. Intervention time scales are usually over a number of weeks however Maths is more fluid than English.</p> <p>See attached Document O:\Minutes of Meetings\Documents for</p>		Yes

		Minutes\Vine Tree Primary Provisional Results Summary 2018.doc		
9	Agenda Item #3	<p>SDP – DL has sent out to Governors by email but will be meeting with two Governors to review this. JR pointed out that there was only a couple of areas not met.</p> <ul style="list-style-type: none"> • Anti-Bullying week – sessions took place in curriculum time. • Learning challenge - Informal Book Scrutiny took place. Formal observations focused on Reading, Writing & Maths. <p>DL explained that a plan for the next term’s observations has been formulated:</p> <ul style="list-style-type: none"> • 3 Learning Walks. • Behaviour Walk. • Work Challenge. • Lesson Observations. • Looking at Vocabulary. • Maths, Challenging & Greater Depth. <p>DL will send out and report back with the findings of all monitoring and evaluations that took place in the summer and the School Council information through his Headteacher report.</p> <p>See attached Document -Documents for Minutes\vine tree sdp action plans 2017-2020.docx</p>	DL to send information at a later date	
10	Agenda Item #3	Policy – Directed Time, Whistleblowing – DL sent out to Governors by email. JR asked if anyone had any queries. No Changes have been made to the Whistleblowing Policy and we have followed the County Policy. Directed Time Policy - DL explained that we are	Approved	Yes

		<p>unable to direct a member of staff to go on a trip that's not related to curriculum time. Governors approved</p> <p>See attached documents Documents for Minutes\Whistleblowing Policy.docx O:\Minutes of Meetings\Documents for Minutes\Directed-Time-Policy-September-2017 full time staff.doc</p>		
11	Any Other Business	None		
12	Date & Time of Next Meeting	To be arranged at the FGB on the 15 th October 2018		