

# GOVERNING BODY OF HIMBLETON C OF E FIRST SCHOOL

## Standards Committee Terms of Reference 2018 - 2019

### AIM

To ensure that:

- all human resources available within school are used effectively and efficiently to deliver a broad and well balanced curriculum with a high standard of teaching and learning
- targets are met or exceeded
- continuous review and improvement takes place across all subject areas.

This is consistent with the Best Value Statement adopted by Governors.

### RESPONSIBILITIES

#### Curriculum

- To review and evaluate pupil progress and achievement across the whole school and individual subjects as appropriate.
- To meet with subject leaders and review progress, targets and standards within their specialist area.
- To ensure that core subjects are moving towards projected targets.
- To ensure strategies and well focussed plans are in place to meet or exceed targets
- To consider and advise the governing body on standards and other matters relating to the school's curriculum, including statutory requirements and the school's curriculum policy
- To consider curricular issues which have implications for finance and personnel decisions and to make recommendations to the relevant committees or the governing body
- To make arrangements for the governing body to be represented at school improvement discussions and for reports to be received by the Governing Body
- To oversee arrangements for individual governors to take a leading role in specific areas of provision, e.g. SEN, literacy, numeracy
- To receive regular reports from the above and advise the Governing Body
- To oversee arrangements for educational visits
- To act as a critical friend for curriculum development
- To report back to the Governing Body

#### School Improvement Plan

- To oversee and approve the process for the production of the SIP
- To set the targets to be delivered through the SIP
- To regularly review the SIP
- To act as critical friend in the delivery of each SIP project and target
- To approve changes to the SIP
- To present the SIP summary & progress at each FGB

#### SEF

- To work with the EHT to develop the SEF
- To complete the Governor elements of the SEF
- To present the SEF and updates to FGB for approval

#### Implementation of performance management

- Keep under review a policy and procedures for performance management
- Review evidence based appraisals to ensure the performance management policy is consistently and robustly applied and interim reviews effective
- Ensure new staff objectives are equally challenging, appropriate and achievable, result in tangible

improvements to school life and that training and development needs are addressed

- Ensure clear links between the SDP and targets for teachers
- Determine HT performance management arrangements noting that as a Church school the panel must include a foundation governor

#### School Policies

- To review and update school policies related to committee activity

#### Membership

Name of Governor	Date Appointed	Post
Ann Green	17.9.18	Governor
Eric Jenkinson	17.9.18	Governor / Chair
Mike Gee	17.9.18	Governor
Mark Roberts	17.9.18	Associate Member
Sara Marklew		Clerk

#### EHT or nominee to attend meetings on a visiting basis

##### Quorum

- Minimum of 3 members.

##### Disqualification

- General personnel matters can only be discussed by non-teaching staff (with exception of Headteacher)  
The Headteacher is to participate in pay discussions in an advisory capacity only (except when discussing HT pay).

##### Voting

- In the event of a tied vote the chair of the committee has a casting vote.

##### Administration

- The Clerk to the Governors will attend committee meetings and take minutes, which will be reviewed by the committee chair and Head before being circulated to Governors. Minutes will be formally approved at each subsequent committee/FGB meeting whichever is sooner.

Reviewed and approved by Governing Body 11.12.18

Signed Standards Committee Chair - E Jenkinson

Date 11.12.18

Signed GB chair - M Gee

Date 11.12.18