

BENEFIT VERIFICATION FORM SOCIALY DISADVANTAGED

FOR ONLINE APPLICATION FOR ADMISSION TO PRE-SCHOOL EDUCATION IN THE 2019/2020 SCHOOL YEAR

FOR PRE-SCHOOL USE
Received by 1st preference provider

Date _____ Time _____

Initial _____

**This form should not be stamped prior to the
Pre-School application procedure opening on 2 January 2019**
(if it is stamped before this date it will not be accepted and you will have to get another form stamped when you make your application for pre-school)

- Notes:**
- If you have submitted an online application for pre-school at www.eani.org.uk/admissions and you are claiming priority because of socially disadvantaged circumstances you **MUST** take this form to your local Social Security/Jobs and Benefits Office where the information in Section B will be completed.
 - You **MUST** then take or send this form to the **pre-school provider of first preference to be received on or before 12 noon on Friday 8th February 2019.**
 - You **MUST** complete **ONE** form for each child.
 - Please note that you **MUST** have submitted your online application by **12 midnight on 31 January 2019.**

IMPORTANT: It is not enough to tick the Social Disadvantage box on your online application, you are responsible for ensuring the provider receives a completed Benefit Verification Form

SECTION A – Child/Parent Details from Online Application (to be completed by parent)

Child Forename Child Middle Name Child Surname

Date of birth (DD/MM/YY) Boy Girl

Child's Home Address Postcode

Name of First Preference Provider as per online application

Parent(s) Forename Parent(s) Surname

SECTION B – Benefit Verification (to be completed by Social Security/Jobs and Benefits Office)

(i) Entitled to Income Support (ii) Entitled to Income-based Jobseeker's Allowance

(iii) Entitled to Employment Support Allowance (#providing the conditions below are met)

(iv) Entitled to Universal Credit

NB: #A child from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit.

Name of person holding entitlement:

Forename Surname

**SOCIAL SECURITY/JOB AND BENEFITS
OFFICE OFFICIAL STAMP**

Certified by _____

Date _____

PERSONAL DATA FAIR PROCESSING NOTICE - The Education Authority (EA) collects and processes personal information in order to carry out its statutory functions and fulfil its public task duties. The information provided by you to the EA School Admissions Service is required by us to process your application. In processing your application we will share your information with schools/pre-school providers you have nominated as preferences. At times we may also share your personal information with other public bodies such as the Department of Education and Public Health Agency where such sharing is required to carry out a statutory function and where we have a clear legal basis for doing so.

In handling your personal data the EA will comply with the **General Data Protection Regulation (GDPR)** and Data Protection Act 2018. Further information on how the EA handles your information as well as details on how to contact us if you have any questions, is contained in our **Privacy Notices**, which are available on the EA's website at: <https://www.eani.org.uk/about-us/privacy/ea-privacy-notices>