



**Be the best you can be!**

9<sup>th</sup> January 2019

## Re: *Attendance Focus week: Monday 14<sup>th</sup> - Friday 18<sup>th</sup> January 2019*

Dear Parents & Carers

Bush Hill Park Primary School are having another drive on School Attendance and Punctuality during the above week. The aim is that all children attend school daily and on time. Research has proven that when children attend regularly they have a greater expectancy of achieving their targets. We are urging all Parents and Carers to ensure that their child attends school regularly and on time. There will be different additional incentives for this week to keep the momentum, *please see the Attendance Reward poster for more information.*

Below are some statistics which we hope will make you think about the impact of your child's attendance and punctuality.

- 80% attendance over a year = 8 weeks absent from school
- 90% attendance over a year = 4 weeks absent from school
- 10 minutes late daily = 6 days lost in a year
- 30 minutes late daily = 18 days lost in a year

Remember... that if your child is absent we ask you to contact us on the first day of absence providing the reason. Should your child be absent for three or more consecutive days, you may be asked to provide us with medical evidence.

We work closely with the Education Welfare Officer and where necessary, when a child's attendance is considered to be a serious risk of them under-achieving (under 90% attendance) we will refer your child to the Education Welfare Officer who can advise on different strategies to help your child to achieve better attendance and therefore better results.

Please encourage your child to attend school daily and punctually. If you have any queries or concerns, please contact either Mrs Smart or Mrs Collier.

Yours sincerely

Mrs Anna Theodosiou  
Head teacher

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Headteacher: Mrs Anna Theodosiou Deputy Headteacher: Mrs Anastasia Neocleous



Leading Parent  
Partnership Award



Centre of Excellence