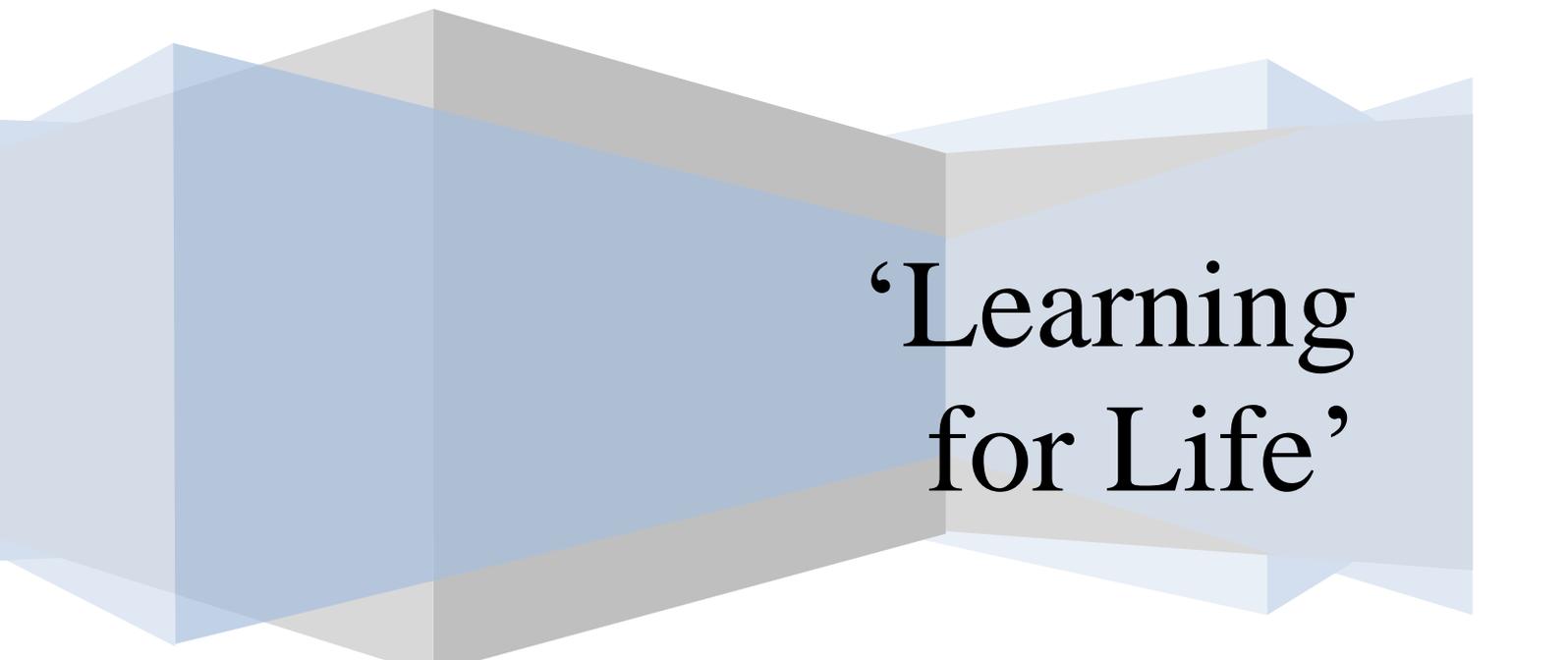




Admissions Policy

Creswick Primary & Nursery School

Fay Brett, Headteacher



‘Learning
for Life’



Introduction

Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This was later revised in the Education Act of 2002. Our admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice. These were revised in January 2003 and came into force in September 2004.

This policy states that we follow LA Admission guidelines for Reception to Year 6. We have our own Admission guidelines for Nursery see p.2 and 3.

Aims and objectives

We seek to be an inclusive school, welcoming children from all backgrounds and abilities.

All applications will be treated on merit, and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we adopt the procedure set out below to determine whether a child is to be accepted or not. It is our wish for parents and carers to find a place for their child at the school of their choice. However, this is not always possible, due to excess demand on the places available.

A child's level of ability is irrelevant to this school's admissions policy, as are any special needs the child may have.

Reception: How parents and carers can apply for their child to be admitted to our school

Our school is a community school, and it determines the admission arrangements in agreement with the local authority (LA). Parents and carers can receive a copy of these regulations directly from the LA.

The LA's annual admissions prospectus informs parents and carers how to apply for a place at the school of their choice. Parents and carers have a right to express their preference, but this does not, in itself, guarantee a place at that particular school. Application should be made on a form that can be obtained from the local Education Department, and should be returned by the date stipulated on that form. The school will notify parents and carers of the decision as soon as all the applications have been considered.

In this area, children enter school in of the academic year in which they become five. There is one admission date per year in September. Therefore, parents and

carers who would like their child to be admitted to this school must follow the LA admissions guidelines.

Casual Admissions

If a family moves to the area they must contact the LA for an In-Year admission form. The admissions process is handled by the authority and they notify the school when a place is offered.

Admission appeals

If a place is not offered at this school, this will be because to do so, would prejudice the education of other children by allowing the number of children in the school to increase too much.

If parents and carers wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to whom we had refused a place, then we will accept this decision and continue to do all we can to provide the best education for all the children at our school. (Further details of appeal arrangements are set out in the School Admissions Appeals guidance - Herts County Council.

The standard number

The 'standard number' is the number of children the LA considers the school can accommodate. The standard number for our school is 30 per class. We keep this number under review, and the governors will apply to change the number if circumstances change.

Sizes of classes for infants

We teach infant children (aged five to seven) in classes that have a maximum number of 30 children.

Nursery Admissions

Application dates are advertised on our school website

The Governors follow the rules and arrangements for entry into Creswick Primary & Nursery Schools Nursery that are set by the Local Authority, Hertfordshire County Council for all school admissions.

Creswick Primary & Nursery Schools Nursery will operate a 1 intake system in September. Places will not be held for pupils not wanting to start Nursery in September.

Creswick does not currently offer 30 hours funded places, but does work in partnership with Creswick Pre-School. This decision is reviewed annually.

Parents must apply directly to Creswick Primary & Nursery School, please contact the school office for a Nursery Application Form.

Creswick Primary & Nursery School is responsible for allocating all Nursery places.

After the application deadline the school will contact families directly to offer places.

Children with a Statement of Educational Needs which names the school will allocated a place in accordance with section 324 of the Education Act 1996.

Places will be allocated in accordance with the Local Authority criteria listed below:

1. Children in Public Care (Children Looked After)
2. A child 'at risk' (or sibling of a child' at risk') who is the subject of an inter-agency child protection plan and who has been placed on the Child Protection Register.
3. Other applicants in line with the following priorities:
 - a. Children who have a particular medical or social need to go to the school
 - b. Children who have a sibling at the school (at time of entry)
 - c. Any other children (distance calculated in a straight line, nearest receives priority allocation).

Tiebreak - Distances:

Most places will be allocated in accordance with home school distance.

If more children qualify with a particular rule than there are spaces available a tiebreak will be used by applying the next rule for those children. If more children qualify under criteria 3 than there are places available, priority will be given to those living nearest the school as measured in a straight line. Where there is a need for a tiebreaker where two different addresses



measure the same distance from the school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore deemed closer. If there are two identical addresses of separate applicants, the tiebreak will be random.

Distance Measurements:

All distances will be by a 'straight line' measurement from the postal address point of each individual house to the address point of the school. Distances will be calculated using the system provided to school by the Local Authority.

Monitoring and review of Admission Policy

This policy will be monitored by the governing body, who will always take due note of the guidance provided by the local Admissions Forum.

The policy will be reviewed every two years, or earlier in the light of any changed circumstances, either in our school or in the local area.

Policy Review

This policy was last reviewed and agreed by the Full Governing Body:

Adopted by Governing Body	11the October 2018
Review date	October 2020