



Lambton Primary School

Policy for Intimate Care

Lambton Primary School is a fully inclusive school that has a Foundation Stage. We recognise that for young children the stages at which children become fully toilet trained varies. We want to ensure that for all of our children we employ the best practise in relation intimate care so that we meet the requirements of the Early Years Foundation Stage and the Disability Discrimination Act.

Lambton Primary School is committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. We recognise that all children have the right to be treated with respect at all times and this is recognised in our school code of conduct. This is especially so where intimate care is given so that no child should be attended to in a way that causes them distress, embarrassment or pain.

Children's dignity and respect will be reserved with a high level of privacy, choice and control given to them. Staff who provide intimate care will have a high regard for safeguarding procedures and will work in partnership with parents and other professionals working with the child.

Definition of Intimate Care

Intimate care is any care which involves changing, washing, touching or carrying out any other procedure to intimate personal areas. In most cases this will be to do with personal hygiene and the cleaning of equipment as part of a member of staff's duty of care towards a child.

Our Approach to Intimate Care

The management of intimate care for children will be carefully planned to match the age and maturity of the child. The child who requires care will be treated with respect and we recognise that there dignity and welfare is of paramount importance. Documentation related to the intimate care of children will be completed each time intimate care is given and be available for parents.

Staff providing intimate care will be fully trained to do so including up to date safeguarding and where appropriate moving and handling training. Suitable equipment will be provided to assist children who need special arrangements following assessments by medical professionals.

Staff will be supported to adapt their practise in relation to the needs of individual children taking into account the developmental changes such as the onset of puberty. Staff involved in the intimate care of children will not be involved in the delivery of sex education as an extra safeguard to both the child and the member of staff.

All children will be supported to achieve the highest level of autonomy that is possible given their age, ability and responsibility. Staff will encourage children to do as much for themselves as is possible.

Intimate care arrangements should be discussed and reviewed with parents on a regular basis and individual plans agreed. These discussions may also involve the school nurse or health visitor who may be asked for advise and support. The needs and wished of the children will be taken account of where possible within the constraints of staffing and equal opportunities legislation.

The Protection of Children

The City of Sunderland Safeguarding Children procedures must be adhered to at all times. Where a member of staff goes to change a child it is recommended that the adult who is going to change the child informs another staff member that they are going to do so this is to comply with Section 18 of the Safe practise in Education which states that -"Staff should ensure that another appropriate adult is in the vicinity and is aware of the task to be under taken."

If a child becomes unhappy about a member of staff being involved in their intimate care a member of the senior management team will look into the issue, parents informed and a new toilet plan will be written

School Related Policies

This policy should be read in association with the following policies:

- Accessibility
- Admissions
- Child protection
- Health and Safety
- Inclusion and SEN
- Equal Opportunities

Health and Safety

Where there is a planned change or when a child accidentally wets or soils himself the following will be adhered to:

- Staff will wear a fresh disposable apron and gloves
- Soiled materials will be securely wrapped and disposed of
- The changing area will be wiped down and left clean ready for the next occasion
- Only designated changing areas will be used
- Hot water and soap will be available to wash hands as soon as the changing is done.
- Any soiled garments will be wrapped and sent home for cleaning

Monitoring Arrangements

This policy will be reviewed as part of the governing body review of policies or at any time legislation changes or the workings of the policy do not suit the needs of the school

Ratified by Governors 18th May 2017

Next review of policy Summer 2018