

Redlands Primary School

Curriculum, Pupils and Community Committee meeting on 15th November 2017 at 18:30

Minutes

Present

Sarah Bamford - Chair
Sarah Bergson
Jane Ibbotson
Azra Raja
Linda Watsham
Deborah Robinson – Clerk

Welcome

1. Apologies

1.1. Apologies were received from Kelly Britton

2. Declaration of interests

2.1. None were declared.

3. Elect Vice Chair

3.1. Azra was nominated by Sarah Ba seconded by Sarah Be and approved by the Governors. Azra accepted the position of Vice Chair

4. Committee terms of reference

4.1. These were agreed at the Full Governors Board Meeting on 27th September 2017

5. Minutes of the meeting 3rd May 2017 (distributed to committee members)

5.1. Proposed by Sarah Ba, seconded by Sarah Be, agreed by the Governors and signed by the Chair.

6. Matters arising from the minutes

6.1. There were none.

7. Policies reviewed by Headteacher:

7.1. Adverse Weather (website)

7.2. Animals in School

7.3. Assessment

7.4. Code of Conduct for parents (website)

7.5. Confidentiality

7.6. Early Years Foundation Stage

7.7. Homework (website)

7.8. Looked After Children

The above were sent out to the governors prior to the meeting for information. All were approved by the Governors.

8. Safeguarding update

Sarah Be said the following:

8.1. She had a meeting with the Ofsted inspector, Lea Hannam, for an hour on the safeguarding policy. The inspector gave lots of advice about safeguarding rather than criticism. There is a new safeguarding template for auditing safeguarding policy. Shelley had done her safeguarding designated lead training in Oxford but now needs to redo it in Reading. Michelle is already trained Safeguarding training is done by Sarah Be.

8.2. Lea Hannam recommended that prohibition from teaching should be added to the safeguarding policy for new teachers and teaching assistants.

8.3. The single central records were thoroughly checked. The Ofsted inspectors were impressed. All the

documents were up to date and well managed. Children's records and 2 members of staff personal files were looked at.

8.4. The inspectors found the school website very helpful..

9. SEND update

9.1. Sarah Ba had met with Cathy and the subsequent report has been circulated.

9.2. Sarah Ba has analysed end 2017 SEN data for KS1 and KS2 and found that the achievement of SEN children to be favourable against national and Local Authority benchmarks, apart from KS2 maths. KS1 results were particularly impressive. It was noted that cohorts of SEN children were small so this has to be taken into account.

9.3. Progress of SEND children was discussed, with respect to the proposal in the SDP to aim for 5 points for every child. It was felt that this could be interpreted as lowering expectations for these children and that the focus should be on helping all children make progress. It may be possible to band the SEN children with a view to identifying those who are able to make more rapid progress and those who have more complex needs, to be tailored to the child's needs. This will ensure that staff can achieve their objectives.

9.4. Sarah Ba said that it was difficult to measure the impact that social skills etc. have on a pupil's education. It is wrong just to focus on academia. Cathy has been discussing this with other SENCOs.

9.5. Sarah Ba explained that the SEND team members have performance management targets linked to specific children with whom they work. This can be problematic as they do not always perform the interventions for that child; sometimes they work with other children to release the teacher to work with the SEND child. Sarah Ba reported that she discussed with Cathy that the needs of the child should come first and the staff member would have met targets if they supported in this way. SEND children need access to teachers, not just TAs, and so teachers are also part of the SEND team.

9.6. Sarah Ba said that she would continue to do the end of year data analysis as this had proved to be useful. Stuart queried some of the SEN data analysis. Sarah replied that she would check the data.

ACTION 151117/01 Sarah to review her data analysis

10. Pupil Premium report from data sub-committee

Sarah Be said the following;

10.1. A new strategy for pupil premium has been sent out and is available on the website.

10.2. There are 40 pupil premium children whereas this time last year there were 33 pupil premium children.

10.3. The following target groups have been set up and a lead appointed:

Special needs Cathy

White British Shelley

Asian Pakistani Azra.

Some children belong to multiple target groups. There are only very few children in the school who do not fall within the scope of any target group.

10.4. Funding for Pupil Premium children is delayed if they are adopted.

10.5. Data to be sent out in January 2018

11. Attendance update end 2017 and Term 1

11.1. Sarah Be said that the overall attendance was 96.6%, however, there is still an issue with some Asian Pakistani families taking unauthorised extended holidays. Azra has spoken to all the families concerned. A letter has been sent out to all parents stating that a fine may be issued where unauthorised absence has been taken. For some absences further evidence may be required in order for the HT to authorise the absence. The fines do not go to the school.

12. Data update

13. Curriculum update

Sarah Be informed the meeting of the following:

13.1. The long term plans are on the school website and demonstrate opportunities for enrichment. These were done by Shelley.

13.2. The new school development plan has been written by Sarah Be. The main focus will be on writing, however, there is a bigger emphasis on reading at the moment. The book colours are to be expanded. The books are to be more challenging to read rather than having a long book to read. Reading stars are to be used to encourage reading. Rewards are to be given out infrequently and by checking reading records.

- 13.3. A maths mindset morning will be open to parents on 29th November 2017.
- 13.4. STEM is being used to encourage girls into careers that have been stereo typical as being only for boys.

14. Enrichment opportunities

- 14.1. The pupils have taken part in Healthy Eating Week
- 14.2. Children in Need this Friday
- 14.3. Anti-bullying website
- 14.4. The pupils took part in dress loud for make a noise day
- 14.5. Dress up day on 24th November 2017
- 14.6. Clubs available to pupils: Judo, Steel band, futsal. Piano, drama, football, homework, netball and singing.

15. Community update

Sarah Be reported on the following:

- 15.1. Redlands had taken part in the Into Film Festival. This is where the school gets free cinema tickets and the children take part in workshops.
- 15.2. This week was anti-bullying week.
- 15.3. The local fire service brought their fire engine to school. This coincided with Yr2 learning about the Great Fire of London
- 15.4. Students from Reading University visited the school.

16. Impact

- 16.1. Sarah Ba said that this could be removed from the agenda.

17. Clerking matters

- 17.1. None

18. Any Other Business

- 16.1. None

Summary of Actions

Action Number	Action	Action on	Action Status
151117/01	To review the SEN data analysis	Sarah Ba	Closed on 9/1/2018 Sarah Ba sent the clerk the corrected SEN data analysis. The clerk distributed this to all governors.

Hand-outs: SENCO/SEN governor meeting, 13 March 2017
 Governor visit report 23/02/17
 Data subcommittee, 30 March 2017

Termly attendance by groups 2016-17

Overview Attainment and Progress Term 4 2017

Clerk's Note: the Overview Attainment and Progress Term 4 2017 were for FS1, FS2, Y1, Y2, Y3, Y4, Y5 and Y6.

The meeting closed at 19:30