



Short Heath Federation

Lane Head Nursery, Rosedale C of E Infant School and Short Heath Junior School

Date Policy Accepted	Sept 2018
Headteacher's signature	
Chair of Governors' signature	
Date for policy review	Sept 2019

Charging Policy

Charging for activities, materials etc. will be in line with the LA guidelines appended with the following statements added:

We feel that educational visits are an essential part of the learning process. Some children's first hand experiences are limited and it is our role to provide a broad and balanced education. All visits will enhance children's experience of their environment and be linked to the school's curriculum.

Visits as part of the curriculum

The school's budget and school fund cannot meet the cost of all our visits. We often find it necessary to ask parents for a voluntary contribution toward the cost of the visit.

However, no pupil will be excluded from an educational visit that is considered to be a vital part of the curriculum on the grounds of non-payment. Where insufficient funds are raised by voluntary contributions, the school reserves the right to cancel the visit.

If a trip goes ahead, it may include children whose parents have not paid any contribution.

We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

Optional Residential Visits

These visits are not compulsory or part of the curriculum and it is the parent/carer's choice whether their child takes part. For these visits we reserve the right to ask for full contributions towards the cost.

Pupils Representing the School

If pupils are to represent the school at outside events e.g. Walsall Schools' Dance Festival, transport and other costs will be met by the school.

Materials in School

Children will not be charged for materials required to access the curriculum, such as clay, fabrics and cooking ingredients, but may be asked to contribute to materials used in after school clubs.

Swimming

Across the school year, swimming lessons are organised for children in years one, two, four, five and six. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

Additional Provisions

Where children are offered additional provisions, such as fresh fruit, parents may be asked to make a contribution to cover the cost.

Extra Curricular Activities run by External Providers

External providers will set and collect their own charges.

Lost or Damaged Items

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the Executive Headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

The Executive Headteacher, Resource Committee or Governing Body may remit in full or part charges in respect of a pupil, if it feels it is reasonable in the circumstances.

Other Charges

The Executive Headteacher, Resource Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. photocopying.

Adopted by Governors on

September 2018