

**South Cave Church
Primary School**



of England

Parent/Carer Code of Conduct Policy

Why do we need a Policy?

Our staff, pupils and parents/carers are a community working together to give our children the best education that we can give them.

Staff have a clear code of conduct

Pupils have a clear code of conduct

A code of conduct is a form of understanding so that the whole School Community can work together in a positive way to achieve a happy, safe environment to support our children's learning.

tHankfulness

eNdurance

truSt

compasslon

respEct

South Cave School Parent/Carer Code of Conduct

Mission Statement

South Cave is a caring school which aims to create a stimulating, learning environment in which every individual has the opportunity to be the best they can be.

Code of Conduct

At South Cave Primary School we value our strong relationship with parent and carers. Together this helps us achieve the very best for the children in a mutually supportive partnership between parent, class teachers and the school community.

As a partnership, our parents understand the importance of a good working relationship to equip their children with the necessary skills for adulthood. For these reasons we continually welcome and encourage parents or carers to participate fully in the life of our school.

To truly create the best outcomes for children requires the relationship between home and school to be based on the principles of care, integrity, trust and mutual respect. The maintenance of this relationship is important to ensure that a child or children are safe (please read our Safeguarding Policy) and not open to undue distress and anxiety. First and foremost is to ensure a safe and healthy environment for all children, teachers, staff and parents.

Guidance

As well as following the guidance set out in our Partnership Agreement and holding the above principles in mind, parents, carers and visitors are reminded:

- ☒ To respect the caring ethos and values of the school
- ☒ That both teachers and parents need to work together for the benefit of their children
- ☒ Approaching school staff for help to resolve an issue is done in an appropriate manner
- ☒ All members of the school community are treated with respect using appropriate language and behaviour
- ☒ The school needs to work with a child in order to clarify their version of events in order to bring about an appropriate solution to an issue
- ☒ To correct their child's actions especially where it could lead to conflict, aggressive or unsafe behaviour – both on and off the school premises
- ☒ To use other strategies rather than using 'staff' as threats to admonish their children's behaviour.

In order to support a peaceful and safe school environment the school will not tolerate parents, carers or visiting exhibiting the following:

- ☒ Disruptive behaviour which interferes or threatens to interfere with any of the schools operation or activities anywhere on the school premises
- ☒ Any inappropriate behaviour on the school premises
- ☒ Using loud or offensive language or displaying temper
- ☒ Threatening, in any way, a member of the school staff, visitor, fellow parent/carers or pupil

- ☒ Damaging or destroying school property Sending abusive or threatening e-mails or text/voicemail/WhatsApp/Facebook/phone messages or other written communication to anyone within the school community
- ☒ Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff, at the school on Facebook or other social sites (See Appendix 1)
- ☒ The use of physical or verbal aggression towards another adult or child. This includes physical punishment against your own child on school premises
- ☒ Approaching someone else's child in order to discuss or chastise them because of the action of this child towards their own child (Such an approach to a child may be seen to be an assault on that child and may have legal consequences.)
- ☒ Smoking, taking illegal drugs or the consumption of alcohol on school premises (Alcohol may only be consumed during authorised events.)
- ☒ Dogs being brought on to the school premises (other than guide dogs)

Should **any** of the above occur on school premises the school may feel it is necessary to take action by contacting the appropriate authorities and/or sadly, consider banning the offending adult from entering the school premises.

If a member of staff believes a parent has behaved inappropriately towards them or others in relation to the points above, they will complete an incident form (see appendix 2) and give this to the Headteacher. If the Headteacher believes there has been a breach of the code of conduct, contact will be made with the Chair of Governors to discuss appropriate action to be taken and this will be recorded (see appendix 3)

Thank you for abiding by this policy in our school. Together we create a positive and uplifting environment not only for the children but also all who work and visit our school.

Note: Can parents please ensure they make all persons responsible for collecting their children aware of this policy.

APPENDIX 1

Inappropriate use of Social Network Site

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Head teachers, school staff, and in some cases other parents or pupils.

The Department for Education/Government and Governors or South Cave School considers the use of social media websites being used in this way as unacceptable. Any concerns you may have about the school or your child/children must be made through the appropriate channels by speaking to the class teacher, the Head teacher or the Chair of Governors, where they will be dealt with fairly, appropriately and effectively for all concerned.

Libellous or Defamatory posts – in the event that any pupil or parent/carer of a child/children at South Cave School is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately.

Cyber Bullying – we take very seriously the use of cyber bullying by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying.

The school will also consider its **legal options** to deal with any such misuse on social networking and other sites.

Appendix 2

Parent Code of Conduct – report of breach

Please complete 'code of conduct' report of breach form and give it to the headteacher (assistant head in their absence). The headteacher will then discuss this with the chair of governors and agree the action to be taken.

Behaviours that will not be tolerated

1. Disruptive behaviour which interferes or threatens to interfere with the school's operation or activities
2. Inappropriate behaviour on school premises
3. Loud or offensive language
4. Displaying temper
5. Threatening member of staff, visitor, fellow parent/carer, pupil
6. Damaging/destroying school property
7. Sending abusive/threatening communication to anyone in the school community
8. Defamatory, offensive or derogatory comments regarding the school pupils/parents/staff on social sites
9. Physical or verbal aggression towards a child/adult (including against own child on school premises)
10. Approaching someone else's child to discuss/chastise them because of the action of this child towards their own child.
11. Smoking, talking illegal drugs, consumption of alcohol on school premises
12. Bringing dogs onto the school site

In your opinion, please tick which of the unacceptable behaviours above were demonstrated.

Who displayed the behaviours?

Who did the behaviours affect ?

Time?

Date?

Where on the school grounds?

Who was present?

Please give a brief summary of the situation below:

Completed by:

Date/time:

Appendix 3
Parent code of conduct – response to report of breach

Received by:

date/time:

Governor involved:

Outcome/action taken:

Reviewed 2018