

# Ascot Heath Infant School

## Behaviour Policy 2018

*"Confident learners in a happy, safe and secure environment"*



### Policy Statement

All staff at Ascot Heath Infant School have the same high expectations of children's behaviour.

### We aim:

- to ensure that the staff, children and parents will understand and follow the school and class charters
- to provide a positive working and learning environment for all
- to teach and model a desired behaviour
- to ensure that all adults are consistent in their expectations
- to enable everyone to learn without distractions

### Our expectations are that everyone will try their best to ensure:

- that everyone will walk around the school quietly and sensibly
- that we respect each other's space and belongings
- that the school is kept clean and tidy
- that we listen carefully to the person who is speaking without interrupting
- that we will be truthful
- that we share and take turns
- that children will understand how to keep safe

### Charters:

Each class will work with their teacher to devise their own class charters at the beginning of the school year and all sign them. These will be positive with no "do not" statements in them.

### Rights:

It is the responsibility of all adults to ensure that all children have the right:

- to be listened to
- to learn
- to be safe
- to play
- to be healthy

All children must respect each other's rights and show respect to every adult in school. Sanctions, itemised overleaf, may be imposed on pupils who do not respect the rights of their peers or adults.

### Values:

Our school values are:

- Respect
- Responsibility
- Perseverance
- Empathy
- Curiosity

It is the responsibility of all adults to demonstrate these values at all times and to ensure the children understand these values.

All children must aspire to these values in school and sanctions, itemised below, may be imposed on pupils who do not demonstrate these values or the rights of their peers or adults.

### Rewards for good behaviour and for positive reinforcement:

- Verbal praise and a smile.
- Positive feedback to individual parents.
- Stickers for classroom behaviour, good learning, assembly, ad hoc.
- Smiley Sticker Chart; when complete child sent to Headteacher for praise and postcard.
- Merit Certificate (1 per class each week, given out in Celebration Assembly, usually on Friday).
- Kindness Award.
- Termly Governor Award.

### Group and Class rewards for good behaviour and for positive reinforcement:

- Each class will have a "Marble Jar " with a class reward on completion

**Sanctions (in order of severity):**

- Look at child.
- Say child's name.
- Repeat name and explain problem or issue (please sit on the carpet, please put your hand up etc).
- Further verbal warning.
- Visual warning.
- Take child to one side and discuss incident quietly and calmly (this could be repeated).
- Short time out - 2 minutes (eg moved to a different part of classroom, different table, removed from activity in PE).
- Minutes missed at playtime.
- Time out in another class/situation and parents made aware - informal chat with class teacher.
- Alert deputy head or member of senior leadership team if deputy head unavailable.
- Child to headteacher to discuss incident quietly and calmly, recorded in incident book if the behaviour involves another child or adult being physically hurt or is racist, sexist or homophobic (HT cupboard).
- Headteacher contacts parents to make aware of problem.
- Headteacher arranges formal meeting with parents to resolve situation and modify behaviour.
- Headteacher involves family support adviser or SENCo in a further formal meeting with parents.
- Implement IEP and refer to behaviour support team if necessary.
- If a child's behaviour is deemed to be a safety risk to themselves or others out of school events e.g. school visits can only be undertaken if a parent attends.
- The child may be excluded from school (please refer to Exclusions policy)

All rewards and sanctions will be instant, where possible. Staff will focus on the behaviour rather than the child. The school reserve the right to move to more serious sanctions where incidents warrant it.

**Use of Reasonable Force**

- The school reserves the right to use "Reasonable Force" in situations where a child is putting themselves or others in danger through their behaviours or actions. All staff and parents are advised to read the government guidance on the use of reasonable force. <https://www.gov.uk/government/publications/use-of-reasonable-force-in-schools>

Any playground incidents should be dealt with by the teacher on duty or the lunchtime controllers who will pass on any information to the class teacher if necessary.

**Document Management and Control**

Initial Issue Date:	September 2007
Last reviewed / Revised:	September 2018
Date of Next Review:	September 2020
Reviewed By:	Catherine Bates & Laura Barrett
Agreed & Adopted By:	FGB 24 Sept 2018

Amendments Made at Last Review:	<ul style="list-style-type: none"> <li>• Removed Respecting our Rights to Kindness Award</li> <li>• Removed reference to 'Star Time'</li> <li>• Added detail to Incident Book recording</li> <li>• Added exclusion as final sanction</li> </ul>
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