



Florencecourt Primary School

&

Little Bridges Community Nursery

Shining from the inside out, so the world might see...



32 Marble Arch Road, Drumlaghy, Florencecourt, Enniskillen, Co. Fermanagh, BT92 1DD. School Office 028 66348225 Nursery 028 66348789

Florencecourt PTFA

Minutes of Committee Meeting held on 27th November 2018 @7pm in FPS Staff room.

Present - Ruth Robinson, Julie Ann Trotter, Tara Armstrong, Melissa Robinson, April Brownlee, Linda Bell, Caroline Phair, Linda Phair, Carina Cutler.

Apologies - Gillian Dixon, Annabel Dundas, Karen Wheeler, Helen Beatty, Viola Hamilton, Nicola Patrick, Iona Boyd

Meeting commenced @ 7.50pm following some time spent preparing Christmas hampers for raffle.

Welcome: Ruth Robinson commences the meeting as our new chair-person welcoming everyone. There was a quick overview of previous minutes of October meeting and any matters arising from this.

Upcoming events for December

Nursery Open Day 4th December 2.30pm- Offers of help came from Carina Cutler, Julie Ann Trotter, Melissa Robinson.

P1 Open Evening 4th December 6.30pm- Offers of help came from April? Tara Kingston, Ruth Robinson.

December Disco

A lot of discussion around date for this (originally 6th December) due to it being a busy month for everyone and parents busy. Suggestion from Tara Armstrong to hold off until Valentines week as this may suit people better in terms of help. Ruth Robinson suggests Wednesday 5th December and Tara Kingston suggests having it on the last day of school before Christmas holidays 21st December but we cannot charge an entry fee for children to come to school. Melissa Robinson suggests getting this revenue in another way and Tara Kingston suggests asking for a donation to the school instead of paying in at the door.

Hampers

4 hampers were prepared tonight with everyone involved in wrapping the boxes and filling so that we could take pictures and these were displayed in the school entrance. The rest to be made up on morning of Friday 30th November. Caroline Phair suggests the last day for the food donations to be Friday 30th November and a text will be sent out from school to let parents know. Anything left over will be given to the children and the group happily seconds this. April Brownlee asks group for suggestions on a way to raise more money through raffle tickets that last year over £1000 was raised. Perhaps giving 2 sheets per child instead of one but group agrees it is maybe a bit ambitious and it would be better to inform parents that loads more sheets are available from school office. Linda Bell advises that sheets are per family not per child and the oldest child always gets the form.

Raffle tickets to be in for 12th December 3pm and Tara Armstrong happy to come into school on that day and assist with cutting lines and tallying up amount raised per family. Everyone happy to go with £25 voucher for Argos for most money raised and a runner up prize. Ruth Robinson suggests this could be the play den that was given to us by the works last year as this would be fitting for most age groups. Group agrees this is a good idea and saves money. Linda Phair will email raffle lines to Tara Kingston with an aim to get these sent out no later than 29th November. Important to let parents know that there are lots of sheets available from nursery and school office, Linda Bell advises that Raffle lines need to be bigger spaced lines than last year as these were hard to cut and details needed are name and mobile number only.

Principal: Mr D Coffey

Website: florencecourtprimaryschool.co.uk

E-mail: info@florencecourt.enniskillen.ni.sch.uk

Xmas Show

Confirmed that the school Xmas show will be in the school, this year. Discussion regarding tea and coffee on the night and group agreed that Christmas cake on the way out was a good idea as this worked well last year. David Coffey advised that the dress rehearsal will be Monday 17th December. Tickets to the evening show will be available at 2 per family.

Group discussed with David regarding school disco and his general feeling was not to go ahead and to leave until Valentines in February as it is proving difficult to get a date.

Ideas for future events

- Summer Movie night- A fun idea and something different for the parents and kids. Tara Kingston advised that this had worked well for another school and she had discussed this with their PTFA Chair person as to how this works and best way to raise funds from it. Tara Armstrong suggested that each car could be provided with a bundle, a drink, bag of pop corn and crisps to cut costs. General feeling is that this may be labour intensive and may not generate a lot of revenue.
- Xmas Jumper Day
- Dance Party

Tara Kingston leaves meeting at 8.25pm.

Ruth Robinson asks the group about tea at the nursery show and group advises to speak to Viola Hamilton about this.

Maurice Balfour has been confirmed for '*special Christmas visitor*' this year. Ruth Robinson advises that the Christmas presents are purchased and she has taken care of the wrapping. Presents purchased from The Works totalled £212 and after discount was given we paid £149.

Opera House Trip

David Coffey asks if the PTFA normally contribute to the bus to the Opera House. Linda Bell advises that she is unsure but knows that we do contribute to the bus for Devenish Panto. David advises that bus to the Opera House would be £24 per head excluding the bus which is £260 (£16 per person) so that would leave it at £40 per head in total. All agreed that this is too much to expect and that there is about £1000 in the account at the minute so we will be able to contribute towards the bus to the Opera House. David asked for £100 for the bus on 6th December for the whole school for the Devenish Panto and this would leave it at £4 per child.

Meeting Ends 8.50pm.