

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

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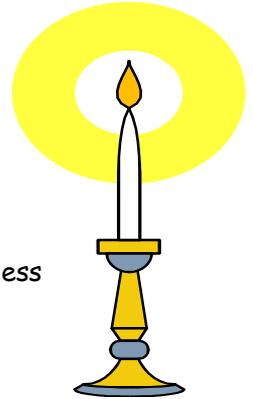
ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

MISSION STATEMENT

Through God's Grace we Grow and Learn

OUR AIMS ARE:-

- to create a safe, caring Christian environment in which each individual is valued, encouraged and given an equal opportunity to develop his/her full potential spiritually, intellectually, physically, socially and emotionally;
- to structure a broad and differentiated curriculum which allows each child to experience success and to develop attitudes of confidence and competence;
- to foster in pupils of all abilities enquiring minds, an enthusiasm for learning, an ability to collaborate and desire to achieve;
- to promote learning across wide areas of knowledge and experience (spiritual, social, mathematical, linguistic, physical and aesthetic) and to give prestige to each, enriching the curriculum with experiences which bring the child's learning to life;
- to encourage an active approach to learning through which children will develop a sensitive understanding of the world in which they live;
- to support parents and the parish in the religious and moral formation of the child;
- to promote the child's sense of self-worth whilst encouraging him/her to develop genuine respect and care for others irrespective of gender, race, religion, culture or disability;
- to develop within the children the ability to make reasoned judgements and to balance their own needs against their duties and responsibilities towards others, particularly those less advantaged than themselves;
- to foster within the child an understanding of the need to care for and conserve the environment;
- to structure a curriculum which meets the child's present needs, and will help him/her to develop as a healthy, fulfilled individual and a valuable member of the community in adult life.



ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

OUR SCHOOL PRAYER

*"Lord bless our school,
So that by working together
And playing together,
We may learn to love one another
And to serve you
Through Jesus Christ, our Lord,
Amen."*

COMMENTARY:

We recognise the individual worth of each child, created by God, possessing unique God-given talents. This recognition of the intrinsic worth of each individual permeates all that we do.

Sharing the Gospel values gives purpose to all we think and do and say now and in preparation for the rest of our lives. We see it as essential that individual talents and potential should be developed not only for the fulfilment of the individual but for the benefit of the whole community.

Relationships are based on genuine care and concern for each other and all who come into contact with the school. In this way we are actively promoting co-operation and partnership rather than competition. We as teachers are keenly aware of the example we set our children in promoting self-esteem, self-confidence and respect for others. It is essential that we encourage the children to share and rejoice in one another's successes and offer support and encouragement in times of difficulty. In this way we try to ensure that no one experiences feelings of inadequacy, despondency or failure.

There are inevitably times when individuals do not live up to the ideals and expectations of our school community. At these times we foster awareness of the power of forgiveness and reconciliation.

Throughout children's school lives we aim to develop in them an understanding of their relationship with God and nurture a desire to live in a way which reflects their Faith. We acknowledge the importance of prayer and provide daily opportunities for collective and private prayer. We support the parish and family in preparing children for first reception of the Sacraments and developing their understanding of a commitment to Christ and His teaching. Parents and parishioners are warmly welcomed to celebrations such as Mass in school.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

ADMISSION OF PUPILS (2019)

Catholic schools are provided by the Catholic community for the purpose of educating Catholic children. The admission policy of St Edward's Catholic Primary School is designed to ensure that there are sufficient places available in the school for children of the identified catchment area. In the event that applications for places exceed the number of places available the admissions criteria set out below will be strictly adhered to. In applying the criteria, the governing body will note the particular importance of ensuring that children of 5, 6 and 7 years of age are taught in classes of no more than 30. The governing body acknowledges not only the legal requirements regarding Infant class size limits as set out in the school Standards and Framework Act 1998 (Part 1, Chapter 1) but also supports the principle that children's learning can be affected by the size of the class.

Admission to the school will be made by the Governing Body. The Governors will admit up to 20 pupils.

Subject to the above over-riding consideration, admission arrangements will be as follows: These categories form a priority order should there be more applications for admission than the school has places available:-

- a) Looked after children from Catholic families.
- b) Children who are baptised according to the rites of the Catholic Church and who reside in the parish of St. Edward's, Clifford.
- c) Catholic children who have a brother or sister at St. Edward's Catholic Primary School, at the time the younger child starts in September. (This includes step brothers or sisters living in the same household).
- d) Catholic children from other parishes.
- e) Other looked after children.
- f) Non-Catholic children who have a brother or sister at St. Edward's Catholic Primary School, at the time the younger child starts in September. (This includes step brothers or sisters living in the same household).
- g) Non-Catholic children whose parents wish them to attend the school for genuine religious reasons.
- h) Any other children.

Where a "tie-break" situation occurs after applying these criteria, pupils who live closest to the school, measured by a straight line distance from the middle of the applicant's house to the centre of the main school building, will be given priority.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

FOOTNOTES

1) Reception Children:

a) Reception entrants whose 5th birthday falls between 1st September 2013 and 30th April 2014 inclusive will be admitted on a full time basis at the start of the Autumn term 2018.

b) Reception entrants whose 5th birthday falls between the 1st May 2014 and 31st August 2014 inclusive will also be admitted full time from the beginning of the Autumn term 2017. These children can however attend mornings only, at the discretion of the parents, in liaison with the Headteacher, until the start of the Summer term, when they will be full time.

2) Non-Catholic children / Children Not Resident in Leeds:

Non-catholic children or children from outside Leeds will be admitted. The Common Preference Form and our Supplementary Information Form must both be completed.

3) Children with Special Needs:

The Governing Body reserves the right to admit children with proven and exceptional medical or social needs when admission to the school might best help to satisfy those exceptional needs.

4) Children with a statement of special needs:

Where a school is named in a statement of special education need, the governing body has a duty to admit the child to the school.

The admission of pupils with a statement of Special Educational Need is dealt with by a completely separate procedure. The procedure is integral to the making and maintaining of statements by the pupil's home Local Education Authority. Details of the separate procedure is set out in the Special Educational Needs Code of Practice. Schedule 27 of the 1996 Education Act states that there are only two reasons for an admission authority to refuse admission to a statemented child. These are:

- The school is unsuitable to the child's age, ability or aptitude or to his special educational need.
- The attendance of the child at the school would be incompatible with the provision of efficient education for children with whom he would be educated or the efficient use of resources.

APPEALS

If an application for admission has been turned down by the Governing Body, parents have the right to appeal for a place to a Catholic Appeals Panel. This appeal must be made in writing and submitted to:

*Miss A Gilpin
St Edward's Catholic Primary School
Westwood Way
Boston Spa
Leeds, LS23 6DL*

This appeal must be received within 21 days of refusal. The decision of the Appeals Committee is binding on the Governors and will be communicated in writing to the parents. **NB:** The closing date for the first allocation of places in Reception in September 2018 coincides with the date by which Leeds LA requires the return of its preference forms. Parents should ensure that they fill in both the school admission form and the LA preference form.

HIGH SCHOOLS

It should be noted that, although St. Edward's is one of a number of feeder schools for St. John Fisher Catholic High School at Harrogate, attendance at St. Edward's School does not guarantee a place at this, or any other, high school.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL
GOVERNING BODY

CHAIR OF GOVERNORS:

Mr. J. McDonnell (Foundation Governor)

HEADTEACHER GOVERNOR:

Miss A Gilpin

FOUNDATION GOVERNORS:

Fr. J. Newman (Parish Priest)

Mr. P. Flannery (Vice Chair)

Mr. J. Tilbrook

Mr. K. Harrington

Mr. P. Tomlinson

STAFF GOVERNOR:

Miss. L. Welburn

PARENT GOVERNORS:

Mr. J. Bilmen

Mrs K. Burdall

LA GOVERNOR:

Mr P. Wilson

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

STAFFING

HEADTEACHER

Miss Anne Gilpin

DEPUTY HEADTEACHER

Miss K Woodcock

CLASS TEACHERS

Miss L Welburn	Class 5
Miss K Woodcock	Class 4
Mr J Bretherick	Class 3
Miss E Wallbank	Class 2
Mrs E Wright	Class 1
Mrs F Brown/Mrs H Mothersdale	Class F
Mrs M Steele	Part Time Teacher
Mrs M Burr	Music Instructor

TEACHING ASSISTANTS

Mrs. A. Ballantyne	Teaching Assistant & Lunchtime Assistant
Mrs. K. Miller	Teaching Assistant & Lunchtime Assistant
Mrs. L O'Reilly	Teaching Assistant & Lunchtime Assistant
Mrs. L Pendleton	Teaching Assistant
Mrs. H Widnall	Teaching Assistant & Lunchtime Assistant

ADMINISTRATIVE STAFF

Mrs. M Robinson	Admin/Finance Assistant
Ms. N Stubbs	Admin Assistant

ANCILLARY STAFF

Mr. S White	Superintendent & Lunchtime Assistant
Mrs. T Dalton	Cleaner

SCHOOL MEALS STAFF

Mrs M Johnson	Kitchen Supervisor
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Where practical and appropriate parents are encouraged to supplement the above list of adults by working in our school on a voluntary basis.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

THE HISTORY OF OUR SCHOOL

The first St. Edward's was opened in Clifford around 1864. The present building on Westwood Way, Boston Spa was opened in 1974. It is a light, spacious building surrounded by playing fields and mature bushes and trees situated in the pleasant village atmosphere of a semi-rural locality. There are 157 pupils currently on roll.



St. Edward's is a Voluntary Aided Catholic Primary School, maintained by Leeds LA. We cater for children aged from 4-11 years. The school exists to serve the children and families of St. Edward's Parish. We have pupils on roll from Boston Spa, Bramham, Thorp Arch and Wetherby. We also have pupils from further afield, such as Scarcroft, Aberford and Crossgates, who have applied to St. Edward's for particular and personal reasons.

The school was inspected by Ofsted in July 2008. The Governors and staff were extremely pleased with the findings of the team, which were that this is an "outstanding" school overall, and that each and every aspect of the school is also, "outstanding."

The school has achieved the Activemark Gold, the highest award possible for its sports provision and has both the National Healthy Schools Award and the Leeds School's Advanced Healthy Schools Standard. The school obtained the full International Schools Award in September 2009.

CURRICULUM

R. E.



As St Edward's is a Catholic school all rites and ceremonies are of the Catholic Church. The practice of the faith is fundamental to the whole of school life. Our parish priest is a regular and welcome visitor to the school, and Mass is celebrated either in school or at St. Edward's Church.

St. Edward's school uses the Diocesan scheme "The Way, the Truth and the Life," which teaches Religious themes through a topic-based approach. Each unit has a similar structure - children recall and reflect upon the everyday experience of themselves and others. They then discover appropriate passages from the Bible about the theme being studied.

In addition to the scheme, children follow the Church's year through their assembly times and in lessons. They attend Mass at St. Edward's Church on major feast days. The children start and end each half-day session with an act of worship.

Parents do have the statutory right to withdraw their children from Acts of Worship and RE lessons, though it is not expected that this will be necessary. Parents wishing to exercise this right are asked to refer their request to Miss Gilpin.

Education in personal relationships, including sex education, comes within our PSHE, RE and Science curriculum and is intended to support and supplement the prime responsibility of parents.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

NATIONAL CURRICULUM

A new National Primary Curriculum was introduced in September 2014.

English and Maths are core primary subjects. Religious Education is also a core subject in Catholic schools.

In addition there are a further eight primary subjects: Computing, Design & Technology, Geography, History, Art, Music, Physical Education and Science. We also teach PSHE (Personal, Social, Health Education) which is non-statutory. Our PHSE curriculum is closely aligned and integrated into the RE curriculum.

Pupils in KS2 (years 3-6) also learn French. Pupils in Class 3 go swimming once a week during each term, along with any pupils in class 4 who are not yet swimming 50 meters unaided.

English:



The subject consists of three main elements: Speaking and Listening, Reading and Writing. Writing comprises of: Spelling, Punctuation and Grammar, and Compositional writing. It is taught predominantly through a daily Literacy hour, Guided Reading/Writing and a weekly extended writing session. In Foundation and Key Stage One the Read, Write Inc. Scheme is used to teach reading and writing; this Scheme is also used as an intervention strategy for some older children.

Speaking and Listening

We attach great importance to this element and aim to provide children with a wide variety of experiences and opportunities to develop their skills and understanding. These include discussions, debates, presentations in assemblies, school performances etc.

Reading

At Year F/Key Stage One we use the 'Read, Write' Scheme books supplemented by the reading scheme (Oxford Reading Tree) which continues throughout the school. We aim to provide children with a wide mixture of texts, including non-fiction, reference and poetry. Children are taught a range of reading strategies, including the value of pictorial and contextual clues, whole word recognition, and especially phonic awareness. We expect pupils to develop a critical response to their reading and to develop higher order reading skills. All children are given regular Reading Books as homework.

Writing

We encourage all our pupils to see writing as having a purpose and an audience. Writing is a process which is often an individual experience, but can also be shared, and can be drafted, and re-drafted before its completion. Children's written work is valued and often kept for future reference and enjoyment, whether by themselves, teachers, parents or friends.

Spelling

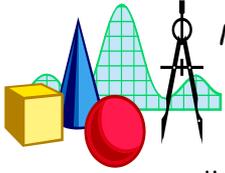
All children have spelling lists given to them, usually each week. Children will be assessed on these regularly. In addition, we aim to develop the permanent learning of spellings through encouraging children to work with common blends and sounds within words of a similar structure.

Handwriting

We encourage children to develop a flowing, legible and joined cursive style by the end of KS1. Children in KS2 are given greater freedom to develop a more individual style, though they are still required to maintain the qualities mentioned above.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

Mathematics:



Maths is taught daily using a range of methods and materials, with a Core Scheme (Abacus Maths) running throughout the school, to serve as an assessment structure for the teachers. Children in the lower age groups will sometimes be involved in more topic based activities where appropriate, while older children are normally taught Maths as a separate subject. Every child will work in a small focussed group once a week with the class teacher. One lesson a week concentrates on pure arithmetic and one lesson on problem solving. Opportunities are taken to link maths learning with the other curriculum areas and with activities in the real world.

Science:

Children are given opportunities to find out about the world in which they live, and about themselves by studying three main elements: Life Processes and Living Things, Materials and their Properties, and Physical Processes. We hope to encourage in our pupils an excitement and enthusiasm for Science, and to help them to develop the disciplines and skills required for effective investigation.



Computing

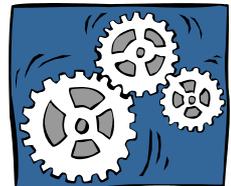


Each classroom is equipped with a number of PCs/laptops, most of them centrally networked and linked to the Internet, while a class set of laptops and learnpads is used for Computing lessons. Each classroom is equipped with an interactive whiteboard. Teachers have access to laptop PCs for use both in the classroom with pupils and at home, to assist with their planning and lesson preparation.

Each class has a Digital Camera, which is used by staff and children on an on-going basis.

Design Technology

In Key Stage One, the children cover the areas of Food Technology, Textiles, Mouldable Materials, Construction Kits and Flexible Sheet Materials. They particularly learn how to think imaginatively and talk about their likes and dislikes when designing and making items. They build on their early childhood experiences of investigating objects around them. They explore how familiar things work and they are able to talk about and model their ideas.



In Key Stage Two, the children again work on the same areas as Key Stage One with the addition of Stiff Sheet Materials (ie. wood work) and Computer Animated Design. They work on their own and as part of a team on a range of designing and making activities. They think about what products are used for and the needs of the people who use them. They plan what has to be done and identify what works well and what could be improved in their own designs and those of other people. They draw on their knowledge and understanding from other areas of the curriculum and incorporate computer-based sources in their work. DT topics link where possible to other areas of the curriculum and are carried out as blocked projects e.g. 2 whole days together on one project.

Art



Children study 3 main strands each year: painting, drawing, and incorporating a range of materials. They study the work of famous artists in at least one strand a year. Pupils are given opportunities to express themselves and to explore features of the world around them through many forms of media, including pencil, crayon, charcoal, textile, clay and paint. They are encouraged to develop skills such as perseverance and concentration. Children are introduced to a variety of styles, cultures and times.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

Music

All children in KS2 have the opportunity to learn an instrument via private tuition which takes place during school time. We have a specialist music teacher who teaches each class once a week. The music curriculum comprises 3 strands: singing, composition and music appreciation. Curriculum 2014 has introduced the study of the history of music, and the reading of simple notation.



International Dimension

As an International School we aim to bring the International Dimension into as many curriculum areas as possible. In addition to this we hold a dedicated annual 'International Week' and an annual 'European Day'. Pupils learn about a wide variety of countries and cultures, developing respect and tolerance for all.

CHILDREN WITH SPECIAL NEEDS

We have high expectations of our pupils and wish them to attain the highest standard of which they are capable. Children with learning difficulties and children of exceptional ability can always be catered for within the classroom.

If appropriate progress is not being made despite the operation of an individually designed learning programme and additional adult intervention within school, the SEND Co-ordinator will consult with outside support services and agencies to establish whether external support is appropriate. Agencies involved may include the Doctor, Nurse, School Support Service, Educational Psychologist, Speech Therapist, Physiotherapist, Education Welfare Officer etc.

A Register of all SEN children is held in school along with our policy and process documents that are available from the Headteacher. Miss Gilpin is the Special Educational Needs and Disability Co-ordinator. The Governors will make every effort to admit children with special educational needs in compliance with the school's policy on admissions.

Our SEND Policy is available for parents to read on the school website.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

CLASSROOM ORGANISATION

Children are grouped according to age in five classes:

<u>Class F:</u>	Reception	Ages 4-5 years	Foundation Stage
<u>Class 1:</u>	Year 1	Ages 5-6 years	Key Stage One
<u>Class 2:</u>	Year 2	Ages 6-7 years	Key Stage One
<u>Class 3:</u>	Years 3 & 4	Ages 7-9 years	Key Stage Two
<u>Class 4:</u>	Years 4 & 5	Ages 8-10 years	Key Stage Two
<u>Class 5:</u>	Year 6	Ages 10-11 years	Key Stage Two

PASTORAL CARE



The school aims to provide a Christian atmosphere of welcome and care for all pupils, parents, staff and visitors. The care of all children is the concern of all the staff.

The school maintains close links with the church through the Parish Priest and the LA offers support through Special Services Division and the Welfare Department.

The cluster the school belongs to employs Family Support Workers who may work with pupils and families in need. This could involve working with children with issues of friendship, fairness, consideration, good routines, personal safety etc.

CONTACT DETAILS AND ABSENCE REQUESTS

Parents are asked to provide an emergency contact number where they can be reached in the case of an accident or illness of their child (See Application Form).

A child's unexpected absence from school should always be explained by a telephone call. Planned absences should be requested in advance in writing and permission for absence must be legally sought from the Head. A form is available for this purpose.

Please note that term time holidays cannot be authorised. Only absences for 'exceptional circumstances' such as hospital appointments/operations will be authorised.

PARENTS EVENINGS & REPORTS

Parents are invited to attend two consultation evenings each year to discuss their child's progress with the class teacher. Reports are sent to parents towards the end of the academic year and may be followed up with a meeting with the class teacher at the parent's request.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

DISCIPLINE

A positive approach to behaviour and attitudes is promoted throughout the school. Children are encouraged to behave in a Christian manner, showing care and consideration for others. The Behaviour policy is available on the school website.

EXTRA CURRICULAR ACTIVITIES

Our children are very fortunate to be offered a range of lunchtime and after-school clubs (according to the time of year) e.g.:

Football

Multi Sports & Skills

History

Netball

Golden Mile

Cycle of different sports including dance/martial arts

SPORTING AIMS

The school aims to provide all pupils with the opportunities to learn about traditional sports and games. With this in mind, we ensure that throughout the year the children in KS2 always have access to some kind of structured sporting experience. Where specialist coaching is available, the school will provide this for the children, for example in cricket and athletics.



We take part in football and netball tournaments and friendly matches against other schools when possible and host matches and tournaments when practical.

Boston Spa High School was awarded Specialist Sports College Status in 1999 and they are providing enhanced opportunities for our children as part of their outreach work.

OTHER ACTIVITIES

We have brass, woodwind and guitar tuition available. However, these are private lessons and so some charges are made for these activities.

Class groups make visits to a variety of places during the year, to enhance their learning. We also invite theatre groups and other visitors into the school to enhance the normal curriculum provision.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

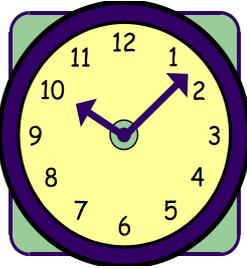
CHARGING IN LA SCHOOLS

In accordance with the 1988 Education Act charges may not be made for educational visits or activities provided during school hours. Voluntary contributions are sought from parents (unless funded by the 'Friends of St. Edward's') to support such activities but there is no obligation to contribute. Should insufficient contributions be received, visits may have to be cancelled. Special arrangements are available for children whose parents are in receipt of Income Support. Any assistance will be considered and given in confidence.



Parents may be asked to pay for any damage wilfully caused by a pupil to school property.

SCHOOL DAY



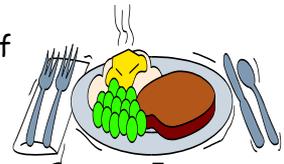
8.45	Doors open for children to enter
8.55	School Starts
8.55	Registration (am)
10.15 - 10.30	Morning Break
12.00 - 12.55	Lunchtime
12.55	Registration (pm)
2.15 - 2.30	Afternoon Break
3.30	School Closes

In any one week the total amount of time spent teaching (excluding Registration and Assemblies) is 23hrs. Children are in school for 190 days in any one academic year. Teachers undertake training for a further 5 days in each academic year. (A Holiday List is available from school). Attendance at school is above the National Average.

The children are allowed into the building at 8.45am and may go straight into their classroom where their class teacher will be waiting to greet them.

SCHOOL MEALS

School meals are available; these are free to all YF, Y1 and Y2 pupils. KS2 parents are notified of the cost at the start of each academic year. Dinner money is paid using our online payments system called School Money.



We operate a cafeteria system at lunchtime, by which the children are able to choose from a balanced selection of meals on offer. Older pupils sit with the younger children, help them as necessary and clear the table when they have finished.

Packed lunches

Your child may alternatively bring a packed lunch to school. Please give a half term's notice for changes between school meals or packed lunch. Drinks must be in leak proof containers. No glass items. Sweets, lollipops, chocolates etc. are not allowed in school at any time except on special occasions denoted by the Headteacher (i.e.: A birthday or feast day). Through a government initiative KS1 children are offered a variety of free fresh fruit to eat with their milk every morning. Nuts, eggs, avocado and kiwi fruit are not allowed due to pupils with severe allergies.

ST. EDWARD'S CATHOLIC PRIMARY SCHOOL

SCHOOL MILK

The Department for Education launched new School Food Standards which became legislation on 1st January 2015. As part of this change, schools across England are legally required to ensure milk is made available during the school day to all pupils who request it. Fresh milk is an excellent food for growing children and we provide all parents the option to purchase 1/3rd of a pint of milk for their child. All children are entitled to FREE MILK up until the end of the month in which they reach the age of 5, children who choose to take milk aged 5 and above will be advised the cost and charged accordingly. The 1/3rd of a pint of milk will be served in a plastic bottle with a straw at morning break time.

DRINKS IN CLASS

Research has shown that children's learning and concentration are improved when they drink frequently. All children are allowed to have a clear water bottle with a sports cap on their desk throughout the day. A water cooler is available for children to refill their bottles through the day. Children should take home their bottles for washing each evening and refill at home. Please note, bottles should contain water only.

SCHOOL UNIFORM

The children are expected to wear the school uniform. Parents are asked to ensure that their children's clothing and footwear is marked with a name. School uniform can be purchased from:

Kool Kidz, 17 North Street, Wetherby, LS22 6NU Tele: 01937 589422 or ordered online at www.koolkidzuniforms.com

A limited supply of ties and bookbags can be purchased via the school office.

Boys

Summer

Black plimsolls as indoor shoes
Outdoor shoes
Grey shorts or trousers
Short-sleeved pale blue shirt
Royal blue school jumper
School tie

Winter

Black plimsolls as indoor shoes
Outdoor shoes
Grey trousers
Long-sleeved pale blue shirt
School tie
Royal blue school jumper

Girls

Summer

Black plimsolls as indoor shoes
Outdoor shoes
Pale blue and white gingham dress
Royal blue school jumper or school cardigan

Winter

Black plimsolls as indoor shoes
Outdoor shoes
Grey pinafore dress, grey skirt or smart grey trousers
Long-sleeved pale blue shirt
School tie
Royal blue school jumper or school cardigan
Grey tights

P.E. KIT

All children are expected to have a bag containing:

Plimsolls, navy or black shorts & school blue T -Shirt (with crest) or other blue T-shirt. The plimsolls may serve as the children's indoor shoes.

ST EDWARD'S CATHOLIC PRIMARY SCHOOL

MEDICINES

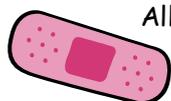
We only administer prescribed medicines. We are only allowed to administer such medicine when:

- We have written permission from a parent/guardian.
- The medicine is in a properly labelled container prescribing dosage.
- It is impractical for the dose to be given at home (e.g. inappropriate time)
- The medicine is stored in the Staffroom (in the fridge or a designated locked cupboard).

Parents must make a written request using a medication request form available from the office. Full details of our medication policy is available upon request.

We ask parents not to compromise our position on this policy and to do their best to follow the guidance above. (Leeds LA does not encourage parents to send their children to school with occasional illnesses if they need medicine and may be infectious).

ILLNESS / ACCIDENTS



All teachers and teaching assistants have undergone dedicated training and hold an LA emergency first aid certificate. These staff will carry out First Aid, but if we are concerned about the well-being of a child we will always contact parents.

The child will be made comfortable in school until they can be collected by a parent or authorised person. Obviously in extreme emergencies we will contact medical services first. If a child has a bang on the head at any time during the day, we will always inform parents (via a letter if the injury is not considered serious enough to send him/her home).

HOMEWORK

The amount and type of homework set is determined by teachers. Generally your child will have reading, spellings and a maths task weekly. Occasionally they will be given some research to do or some revision work. Key Stage 2 children will normally receive more homework as they progress through the school. Children in Year 6 will receive the most homework as part of their preparation for high school. There is a homework policy available to all parents on request; it can also be found on our website.

FRIENDS OF ST. EDWARD'S

Our school is very lucky to have the support of a thriving and dedicated parent group. The present Chair is Louisa Scott. Every parent is encouraged to participate in the regular social and fundraising events. Items bought by the Friends are reported in our School Newsletter, which is produced each Friday.

Fund raising money usually goes towards the 10% of all building costs, which the school must pay as a VA school to the Diocese (the Diocese funds the other 90%).

The Friend's website is www.thefriendsofstedwards.co.uk

ST EDWARD'S CATHOLIC PRIMARY SCHOOL

COMPLAINTS/CONCERNS

We ask all pupils, parents and staff to listen carefully and respectfully to each other. If you have a concern or complaint we ask you to talk it over initially with the class teacher, at the end of the day, rather than the morning (when teachers are preparing to settle the children.) If you are not satisfied we ask you to speak to the Headteacher.

Serious concerns will be dealt with by the Headteacher so that a thorough investigation can take place. If further action is required, parents are also at liberty to contact the Chair of Governors, or ultimately, the Diocese or the LA.

HOME-SCHOOL AGREEMENT

On entry to the school all parents are asked to sign our Home-School Agreement as a way of affirming both school and home responsibilities and expectations.

INSURANCE

Please note that the school's insurance policies only operate where it is found that the Governors or the staff have been negligent. Accidents can happen in school, on the sports field or on school visits, when no one is 'at fault' and to cover this circumstance parents are advised to take out their own personal accident insurance for their children.

EXTERNAL SAFETY

In the interests of safety children must always enter and leave the school grounds by the Pupil's Entrances and the gates located to the left side of the school. The area in front of the school is a No Parking Zone. Parents' cars should not be brought into the school car park at the start or end of the day because of the dangers posed to children by cars pulling into and out of the entrance.

SECURITY



All visitors are asked to enter the building by the Main Entrance between 8.55am and 3.30pm. Visitors will be asked to sign the Visitors Book on entering and leaving the premises. Identity cards are issued to all guests and contractors. If there is no one in the School Office, you are asked to ring the bell and wait. At no time during the school day are children left unsupervised.

MOVING ON

Normally most of our pupils in Year 6 transfer to St. John Fisher Catholic High School, Harrogate (*although admission at this or any high school cannot be guaranteed.*) We make every effort to ensure that this move is as smooth and easy as possible. The children visit the school beforehand. St. John Fisher hold an Information Evening for new parents every year.

For children transferring to other schools, we make every effort to ensure that we liaise effectively to give these children equal opportunities to visit their chosen high school.

ST EDWARD'S CATHOLIC PRIMARY SCHOOL

NATIONAL CURRICULUM RESULTS 2018

KS2 2018 - SCHOOL TEST RESULTS

Showing the percentage of pupils achieving each level - pupils are expected to be "Expected" at the end of the key stage.

19 PUPILS WERE ASSESSED

Level	Emerging	Expected+	Exceeding
Reading	16	84	79
SPaG	0	100	100
Mathematics	5	95	95

Please note: Percentages are expressed to the nearest full percent. Decimals are not used. With our small cohorts, this may account for percentages not always totalling 100.

KS1 2018 - SCHOOL TEST RESULTS

Showing the percentage of pupils achieving each level - pupils are expected to be at "Expected" at the end of the key stage.

21 PUPILS WERE ASSESSED

	Emerging	Expected+	Exceeding
Reading	20	80	40
Writing	30	70	40
Mathematics	30	70	35

Children at St. Edward's achieve results which are well above the expectations and results nationally - our KS2 results for the last five years for combined reading/writing/maths put us in the top 5% or 10% of schools nationally for Value Added Score (the progress made between KS1 and KS2). Please bear in mind that very small cohorts generate data that varies widely year on year. While we use data to identify trends in our children's results, we rely on tracking individual results to measure our children's progress.

Brochure updated: January, 2019