



Whitehall Infant School
 Cowley Road
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 Middlesex
 UB8 2LX

Head Teacher: Mrs M Bringan
 Deputy Head Teacher: Miss C Cheshire

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Wednesday 23rd January 2019

Adverse Weather

Dear Parents / Carers,

During the colder months, we undertake extra preparations to ensure that our school can run smoothly.

What we do

- Regularly check the heating systems
- Grit the playground and pathway on icy mornings
- Prepare for bad weather such as snow
- If we do experience snow, we will always do our best to stay open and you should bring your child to school at the usual time. If we are forced to close, a message will be placed on the front page of the school website after 7:30am and we will notify you by email where we have a valid email address.



Please note: In the event of snow or severe ice, the gate on Whitehall Road will be closed. We will notify you by email.


What we need you to do

- Check the website and your emails in the morning
- Reception, Year 1 and Year 2 parents and pupils should come to school via the main front entrance(not Whitehall Road). Staff and volunteers will endeavour to clear a safe pathway through the snow into the school grounds.
- Nursery parents and pupils may continue to use the Nursery entrance which will also be cleared (unless advised not to by email).
- Year One and Year Two should go to the school hall where their teacher will collect them. The hall doors will be open from 8:30am.
- Reception are to enter through the normal Reception entrance unless advised otherwise.

Junior School Pupils – All Junior School pupils will enter the school hall via the red doors which will be open from 8:30am, allowing children to enter safely. All children will be supervised as they proceed to their classrooms.

We would be grateful for any volunteers who would be able to help clear paths through the snow. If you would be able to come into school early on a snow day to help, please complete the slip below and return to your child's class teacher.

Thank you in advance for your understanding and co-operation.

Yours sincerely,


Mrs Manjit Bringan
 Head Teacher

Volunteer Reply Slip

In the event of snow, I would like to come and help clear pathways before school opens.

Your Name: _____ Child's Name: _____

Contact phone number: _____



Learning at the heart of everything we do

