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11<sup>th</sup> January 2019

## Information for Parents of Children in Willow Class

Dear Parents /Carers,

It has come to my attention that some of you were concerned about Ms Allen's absence today. Sadly, Ms Allen is unwell and has been unable to come into school for the past few days.

Miss Cann, an experienced member of staff who knows the children well, was in the class on Thursday and an experienced supply teacher covered the class today.

I apologise for any anxiety caused by seeing an unfamiliar adult welcoming your children. Mrs Sidhu, the Learning Support Assistant was also in class supporting to ensure some familiarity.

Where possible, we use our own staff to cover any teacher absences. Unfortunately, there are times where a change in teacher cannot be helped. Where we do need to use supply teachers, we are very careful about whom we use.

We thank you for your patience and understanding regarding the absence at the start of this term.

Yours faithfully,

Mrs M Bringan



*Learning at the heart of everything we do*

