

Role Description - Governors

Committee with Responsibility for this document is the Steering Group	
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Villiers High School

Role Description - Governors

Purpose of post

The role of a school governor is to contribute to the work of the governing body in raising standards and maximising outcomes for all pupils. This involves providing a strategic view for the school, acting as a critical friend and ensuring accountability.

Each individual governor has a responsibility, working along-side other members of the governing body, to the staff and pupils of the school, the school's wider community and where they are representatives, to their particular constituency (parents, staff, teachers, faith group etc.)

Code of Practice

All Governors agree to abide by the Governors Code of Practice and any sanctions detailed therein.

Responsibilities include:

- Developing the strategic plan for the school
- Being both supportive and challenging as appropriate
- Determining aims, policies and priorities of the school
- Setting statutory and non-statutory targets
- Securing the best levels of attainment
- Monitoring and evaluating the work of the school, ensuring accountability
- Appointing senior staff and ensuring the implementation of personnel procedures
- Strategic overview and management of the budget
- Securing high levels of attendance and good standards of pupil behavior
- Ensuring that all children in the schools have access to a broad and balanced curriculum which is suitable to age, aptitude and ability, which prepares them for adult life
- Ensuring the health and safety of pupils and staff

Goals include:

- Learning about the school, its needs, strengths and areas for development
- Acting in the best interests of the pupils at the school
- Acting within the framework of the policies of the governing body and legal
- Attending meetings (full governing body, committees and working groups)
- Working as a member of a team at all times and being loyal to collective decisions made by the governing body
- Speaking, acting and voting in the best interests of the school
- Attending all School based events e.g. Summer Fair

- Attending induction training (mandatory for LA governors Cabinet 12th April 2005)
- A willingness to undertake training as appropriate
- A willingness to participate in Governor Appraisal meetings annually

Governor Appraisal

Governors are a critical element of the support provided to the efficient running of the school and it is important that the effectiveness of this support is regularly evaluated.

Governors agree to participate in annual Governor Appraisal meetings with the Chair of Governors, The Headteacher and an external consultant.

The Governor Appraisal will cover:

- Attendance at Full Governing Body and Committee meetings
- Attendance at Governor Training, both Full Governing Body and individual Local Authority Courses
- What skills you can bring to the Governing Body
- Link Visits
- Any other targets as agreed with the Chair of Governors