

Appeals Timetable 2019

If the Governors have not been able to meet your preference for a place at this school for Foundation, September 2019, you can appeal against the decision to an independent appeals panel.

You will need to put your appeal in writing and send this by 22nd May 2019 to:

St. Edward's Catholic Primary School, Westwood Way, Boston Spa, LS23 6DL.

Appeals submitted by this date will be heard within 40 school days.

Appeals submitted after this date will be heard within 40 school days from the date when the appeal is received by the preferred school(s); this may not be before the end of the academic year.

You must ensure any additional evidence you wish to submit in support of your appeal is received by the Clerk to the RC Appeals panel at least **four working days before your appeal hearing**.

Appeals against a decision for any other year group will be heard within 30 school days of the appeal being received by the preferred school(s).

Following the hearing, decision letters will be sent within five school days of the hearing.

School days are term time only and do not include the school holidays. If an appeal is submitted in the holidays the school days deadline will not start until the beginning of the next term eg. An appeal received in July after schools have closed will not be heard until the next academic term; "school days" will then start from the beginning of September when the term starts.