

FRIENDS OF BOSCASTLE SCHOOL

Chair: Chloe Michell. Vice-chair: Julie Potter. Secretary: Frances Edwards. Treasurer: Jeanette Pook

E-mail: secretary@boscastle.cornwall.sch.uk (subject: School Association)

Facebook: Friends of BOSCASTLE School (F.O.B.S)

School Association Meeting - Minutes

Date – Tues 22nd Jan 2019. Time – 3:15pm. Venue – Class 2

		Action																								
1.	Meeting opened by CM at 15:20.																									
2.	Attendees: Chloe Michell, Julie Potter (JP), Frances Edwards, Hazel Chiu, Meg Edwards, Sarah Costello, Mitch Griffiths. Apologies: Jeanette Pook (Jeanette), Shelley Ellis, Heather Keat, Laura Mead, Polly Hughes, Dayana Rees Morwenna Gee, Beth Foster																									
3.	Minutes of the meeting held 3 rd October 2018 were read and agreed as a true and accurate account. Also available on school website, noticeboard and on private Facebook group.																									
4.	<p>Finances.</p> <p>a. School Association funds; Accounts have been reconciled and a separate bank account has now been created for School Association funds alone. High Interest Account balance - £548.03 (set aside for Valley Project) Current Account balance - £8498.25</p> <p>b. Agreed expenditure.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Parentkind membership</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>Coach for Class 1 – Gingerbread Man. Plymouth</td> <td style="text-align: right;">£225.00</td> </tr> </table> <p>c. Agreement required for expenditure.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Science Workshop (whole school)</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>Lego (Ed Psych training lego therapy)</td> <td style="text-align: right;">£250.00 (max)</td> </tr> <tr> <td>Seating in playground (gated off area back of class 1)</td> <td style="text-align: right;">£1500.00 (approx.)</td> </tr> </table> <p>Although the committee unanimously support the idea of a quiet seating area CM will request further information regarding this. Committee agrees to hold an emergency meeting as soon as plans/quotes are available to clear the funds. CM, JP and FE reported that new procedure of authorising urgent requests for money via email is working efficiently.</p> <p>d. Fundraising income/expense.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Film Club 21/9/18</td> <td style="text-align: right;">£38.55</td> </tr> <tr> <td>Tea Towel Sales</td> <td style="text-align: right;">£329.40</td> </tr> <tr> <td>Film Club 16/11/18</td> <td style="text-align: right;">£37.83</td> </tr> <tr> <td>Napoleon Quiz Night</td> <td style="text-align: right;">£302.50</td> </tr> <tr> <td>Film Club 7/12/18</td> <td style="text-align: right;">£37.20</td> </tr> <tr> <td>Christmas Party</td> <td style="text-align: right;"><u>£543.95</u></td> </tr> <tr> <td>Total to date</td> <td style="text-align: right;">£1289.43</td> </tr> </table> <p>Also received - Duck Race Programmes (from 17/18) £347.50 SC confirms that all funds have now been collected for the 17/18 duck race programme.</p>	Parentkind membership	£70.00	Coach for Class 1 – Gingerbread Man. Plymouth	£225.00	Science Workshop (whole school)	£250.00	Lego (Ed Psych training lego therapy)	£250.00 (max)	Seating in playground (gated off area back of class 1)	£1500.00 (approx.)	Film Club 21/9/18	£38.55	Tea Towel Sales	£329.40	Film Club 16/11/18	£37.83	Napoleon Quiz Night	£302.50	Film Club 7/12/18	£37.20	Christmas Party	<u>£543.95</u>	Total to date	£1289.43	<p>Agreed Agreed CM</p>
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5.	<p>Fundraising</p> <p>a. Following dates have been confirmed for events within this academic year;</p>																									

	<p>Bingo: 29th March 2019 Duck Race: 30th June 2019 Leaver/End of Year Party (new event): 23th July 2019 Venue to be discussed with possible suggestion of school playground following leavers assembly. CM to discuss with school.</p> <p>b. Bingo sub-committee to be headed by JP. Prizes to be donation only (Easter eggs). JP to arrange sub-committee meeting.</p> <p>c. CM discussed possibility of indoor car-boot/table top sale in February. All in favour. Confirmed date of 15th February 2019. 15:30 to 17:00. £10 per table. FE to book Village Hall. JP to arrange refreshments.</p> <p>d. Adult fundraising event has been postponed to next year. Added to agenda for September AGM.</p>	<p>CM</p> <p>JP</p> <p>CM FE JP</p>
6.	<p>Duck Race All committee members involved in organising Duck Race. CM will arrange a separate meeting to discuss this as soon as possible. JP added that new gazebos will need to be purchased and supervised when being put up and taken down. Committee members to ensure JP is fully supported so that she is free to do so.</p>	<p>CM</p>
7.	<p>Facebook It was discussed that the original Friends of Boscastle School (F.O.B.S) Facebook page is open to the public which is ideal for circumstances such as the recent road issues and advertising of school events such as Duck Race but is not suitable for more private discussions such as swimming, trips and other school affairs with regard to safeguarding. The Boscastle School Association Facebook page, as a closed and private group open only to current parents/guardians, has now been opened up for members to freely discuss school issues. A letter will go out to parents to make this clear as soon as possible. It has been agreed that some older messages on the F.O.B.S page will now be deleted. FE, SC and JP to action. More moderators/admin required to watch over the old and new groups.</p>	<p>CM / FE / JP / SC</p>
8.	<p>CM has completed a draft of the constitution and roles bearers' descriptions which has now been sent to JP, FE, Jeanette and school to look over. To be signed off next meeting.</p>	<p>CM</p>
8.	<p>Next meeting to be held week commencing 4th March 2019. Tuesday or Thursday. Facebook poll to see who is available. Bingo and Duck Race meetings to be confirmed.</p>	
9.	<p>Close at 16:35</p>	