



## Governor Information for the Website

### 1. Basic Information (Including that of Associate members)

<b>Name</b>	John Wilkinson
<b>Category of Governor</b>	Community Governor
<b>Term of Office</b>	4 years
<b>Body that appoints them</b>	Governing Body
<b>Specific responsibilities</b> e.g. Chair / Vice / Safeguarding Governor	Governor
<b>Voting Rights</b>	Yes

### 2. Pen Portrait

<b>Governor Pen Portrait</b>
<p><b>Background:</b> Prior to retiring (3 years ago) I was the UK Quality Manager for an American owned Technical Publications and Localisation company. My responsibilities were to visit all our UK offices to conduct Quality Audits and to maintain the company registration to ISO9001:2008 and AS9100 (Aerospace standard). I also had to maintain all relevant documentation (Audit reports and Quality Procedures). I also had responsibility for H&amp;S and Export Control of all Technical Documentation.</p>
<p><b>Relevant experience</b> I originally served an apprenticeship in Aerospace Engineering with Hawker Siddeley and stayed with the company until the site closed in 1982. I then joined the Civil Service working in Chessington, Surrey for MOD(PE) as a TPO where my job was to procure Technical Documentation in support of the RAF from industry. This post led to my joining the Technical Writing Agency that I eventually retired from 33 years later having survived several name changes and takeovers on the way. Initially I joined as a Technical Author and then took on the role of Security Controller. This later included the work of Quality Manager, Health &amp; Safety and Export Control and eventually I was required to set up the DBS system at the time when the company provided interpreters to NHS Direct.</p>
<p><b>All about me</b> I am married and have 2 children and 5 grandchildren. My Daughters son is a pupil at Castle Wood School and is my interest in being a governor of the school. My son and his family live in Bushey near Watford so we do not see them quite as often. My other pastime is as the Clerk of the Coventry Freeman's Guild which can at certain times of the year be almost a full-time job. Having grandchildren keeps me fit.</p>

