

SHILLINGTON LOWER

Job Description: Class Teacher

Main Purpose

To be responsible for teaching a class.

Professional Duties

All teachers are subject to the conditions of employment set out annually in the School Teachers' Pay and Conditions Document. These detail the professional and particular duties required of teachers, together with requirements for Management time, Working time and Guaranteed planning and preparation time. The school complies with these requirements in order to make reasonable demands of teachers. A teacher may also be reasonably directed, from time to time, to undertake particular duties assigned by the Head teacher.

Teaching

- To plan implement and deliver an appropriate and differentiated curriculum for all learners.
- To manage designated curriculum areas.
- To set targets for pupils based on prior attainment.
- To contribute to school development and improvement.
- To monitor, assess and report on pupil development, progress and attainment.

Specific Responsibilities

- To have high expectations of teaching, learning and behaviour.
- To ensure all pupils make appropriate progress and reach appropriate attainment.
- To ensure the effective and efficient use of any staff (teaching or non teaching) who support the delivery of teaching and learning.
- To follow and implement the school's policies and procedures as approved by the governing body.
- Provide a stimulating environment where all pupils can access resources appropriately.
- To maintain appropriate records and provide accurate information on pupil progress, attainment and other relevant matters as required by the Headteacher. To be able to use data to evaluate pupil progress and attainment and the effectiveness of teaching.

- To set and mark appropriate work, both in school and for homework. To assess progress, inform pupils of next steps and report on future learning needs.
- To establish effective communications with parents.
- To have a commitment to collaborative and cooperative working.
- To attend and participate in meetings which relate to the school's management, curriculum, administration and organisation.
- To safeguard the health and safety of all staff and pupils.
- To work cooperatively with outside agencies to support pupils and families.
- To take part in assemblies and staff development. Maintain an up to date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work.
- To have a creative, constructive and critical approach towards new developments and to be prepared to be flexible and adapt practice.
- To evaluate own performance and demonstrate a commitment to improving own practice, through appropriate professional development.
- To participate in performance management.
- To hold positive values and attitudes and adopt high standards of professional behaviour.
- To undertake any other duties reasonably requested by the senior leadership team.

This job description may be amended at any time after discussion with you.