

# Axbridge Church of England First School Academy

Headteacher  
Mrs L Richardson BA (Hons)

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31<sup>st</sup> January 2019

Dear Parents and Carers

## Parents' Evenings

Parents' evenings have been arranged for Wednesday 13<sup>th</sup> and Thursday 14<sup>th</sup> February from 4 pm until 7pm.

Your child's work will be available for you to see and it is suggested you arrive 10 minutes before your actual appointment to allow time for this.

Please ensure that your children are cared for at home as we are unable to monitor them whilst you meet with the teacher.

Please complete the form below indicating your preferred date. Then return it to the **eldest** child's class teacher by **Tuesday 5<sup>th</sup> February** at the latest.

Yours sincerely

Mrs Lorna Richardson  
Headteacher

### Axbridge First School Parents' Evenings

Name(s) of child/ren..... Class.....

..... Class .....

..... Class .....

Wednesday 13<sup>th</sup> February

Thursday 14<sup>th</sup> February

*Please leave blank if either day is suitable.*

Signed .....

Date .....

**For office use only** Your appointment time is:

\_\_\_\_\_ for \_\_\_\_\_

\_\_\_\_\_ for \_\_\_\_\_

\_\_\_\_\_ for \_\_\_\_\_

