



Subject	PTA AGM		
Date	28 September 2018	Time	6pm
Location	St. Dominic's School		

Attendees

PTA Committee	Teaching Staff	Parents / Guardians
Chelsey Hill (Chair)	Mrs Sollars	Marian Torres-Davis
Helen Neale (Secretary)	Mrs Lowson	Ania Witkowska
Caroline Fell (Vice Chair)		Boguslaw Nowak
Abi McLoughlin (Treasurer)		Georgie Hawkins

Minutes

Item	Subject	Action
1.	<u>Disco (Friday 23 November)</u> <ul style="list-style-type: none"> 'Glow party' theme. Need to source glow sticks, face paint, 'black lights'. etc. <i>(Since the meeting the DJ has confirmed he has appropriate lighting.)</i>. Mrs Lowson offered to do the face painting. £4 per ticket to include drinks, packet of crisps and a glow stick. Sweet and other 'glow' items will be on sale on the night. Caroline will talk to Gosha re crisps. Taking photos of the children in a frame is a nice idea. Action: Gareth Neale will design a poster to advertise the event. 	NL CH HN
2.	<u>Christmas Fayre (Saturday 8 December)</u> <ul style="list-style-type: none"> £200 donation from the Deacon to buy presents from Santa. Approx. 130 presents required. Action: Helen to source gifts. £2 to visit Santa. Children will need to book a slot on arrival. (To be arranged nearer the time.) Grotto will need setting up in the cloak room the morning of the 8th or the evening before and talking down. Action: Marianne to talk to Hilary and Selina who have the grotto 'kit'. Caroline and Abi will organise and run the food and drink stall, comprising pizza, hot turkey rolls and mulled wine/squash. Georgie Hawkins has very kindly agreed to bake some mince pies to sell on the food staff. Stalls – 13 tables in total. 3 allocated to the Parish (tombola, cakes, gifts). Some of the remaining tables have already been allocated, Marianne will fill the others. Sellers are required to pay £7 and contribute a raffle prize. 	HN MTD CF/AM GH MTD

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3.	<ul style="list-style-type: none"> • Mrs Sollars is happy to open other rooms in school if we wish to offer further stalls – we agreed to fill the remaining and 10 and then consider whether others should be offered. • Games – lots of good ideas for games which will be discussed at a later date. Agreed that children can buy tokens to play the games. • Mrs Sollars has kindly agreed to bake and donate a Christmas cake for “Guess The Weight” and the winner will win the cake. • Marianne will ask Coco in Nailsworth if they will donate a jar of sweets for “Guess the Number of Sweets”. • “Made in St. Dominic’s” and crafts room – Numerous ideas discussed including hot chocolate jars, painted stones and decorate take-away tubs. <i>Since the meeting Alison Fig has asked to run these rooms.</i> • Raffle – the Parish will not be running the raffle this year. PTA will request donations from parents to fill a large hamper. Tickets will be £1 a strip and can be sold in the playground. • All agreed that it is very important that we get help from parents to help us run the event. JS will ask for volunteers in a forthcoming newsletter and parents can pledge their support on a ‘volunteers list’ that will be available in the office. • Gareth Neale will design a poster to advertise the event. Other advertising will also be required. 	
4.	<p><u>Leaving gifts for teachers</u></p> <p>It was agreed that the PTA will be responsible for buying leaving cards for teachers, and the school office will arrange for people to sign it.</p>	
5.	<p><u>Christingle</u></p> <p>Mrs Sollars confirmed there will be a mass and nativity play on the morning of the last day of school (Friday 21 December). Christingles will be lit this year. The PTA will arrange coffee and mince pies in the school hall afterwards.</p> <p>Abi will talk to Karrie Chambers re sourcing the oranges.</p>	AM
6.	<p><u>AOB</u></p> <p>Boguslaw will make enquiries about the Christmas Shoe Box Appeal</p> <p>Next meeting TBC</p>	BN