

E-Safety in School

In school, we share advice about how to keep safe online through the year. All children sign an E-Safety Agreement as they join our school to promise that they will follow the school's safety rules. Our 'Responsible Use Rules' are displayed in every classroom.



- I will only use school computers for my school work.
- I will always show respect towards others and school equipment.
- I will not touch plugs that are connected to the mains electricity.
- I will only open and make changes to my own work.
- I will never put memory sticks, CDs or other storage devices from home into our school machines.
- I will only access the internet if my teacher knows.
- I will always follow the SMART rules of e-safety.
- I will minimise my screen and tell my teacher if something makes me uncomfortable.



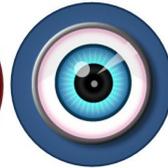
Be E-safe.



Lock it



Block it



Show it



Tell it

This E-Safety leaflet has been written for you by the Anti-Bullying Ambassadors:

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Have fun on the Internet and remember to

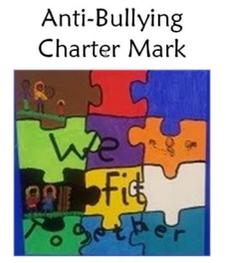


'Believe, Achieve, Succeed'

Copley Junior School



We hope you enjoy reading our pupil-friendly E-Safety Leaflet. We hope to help you to keep safe online.



Gold

What is E-Safety?

As long as you use the internet safely, it is a fantastic way to learn and have fun.

E-safety means learning how to stay safe online and protect your personal information. If you aren't safe online, you could put yourself at risk or even be bullied online.

Who can help?

- Always ask for help or advice from a trusted adult, at school or at home.

- CEOP - CEOP is a police run help service and most websites have their report button. If you feel concerned about something online, click on the CEOP button.

CEOP.police.uk



- Childline is a helpline and website run by the NSPCC that offers advice and help for young people.



- 'ThinkUKnow' is a website for advice and learning about e-safety.



Overall, 278,440 children were helped by Childline alone last year, so it's worth contacting someone if you need support or if you don't feel safe.

Our Top 10 Tips

1. Never give out personal information to strangers, like your address, phone number or email address.
2. Never share your passwords. If you do, people could hack into your account and access your private photos and videos etc.
3. If someone sends a mean message or posts a mean photo, comment or video about you, save it, report it, then show an adult and block them.
4. ALWAYS have your accounts set on a private setting.
5. Be very careful about making friends online with people you don't know, as people aren't always who you think they are.
6. Don't meet up with people you've met online – not all people are who they say they are.
7. Think carefully about ANYTHING you post online. If it is not kind and polite, don't send it.
8. Respect other people's views. Even if you don't agree with someone else's point of view, it doesn't mean you should say something rude.

9. If you see something online that makes you feel uncomfortable, unsafe or worried: tell a trusted adult immediately.
10. Always remember the SMART rules:

S Be Safe
Keep your personal information safe and secret. Think carefully before you share a photo of yourself or your friends.

Full Name	Jones Smith
Address	24 Round Street
Phone Number	0121 234 5678
Mobile Number	07777 123456
Email address	jonesmith@myemail.com
School Name	Friendly School
Password	ameerules

M Don't Meet Up
Never arrange to meet an online friend because it can be dangerous. No matter how well you think you know people, they might be pretending.

A Accepting Emails can be dangerous
If you receive junk mail (called spam) or messages that make you feel uncomfortable, tell an adult that you trust and delete them. Don't reply to them.

R Reliable?
The Internet is full of friendly people and amazing information. However, sometimes people might say or write things which are untrue, so you should always think carefully before trusting what you see or hear.

T Tell Someone!
Most of the time that you are online, you will have lots of fun. However, if you see anything that makes you feel uncomfortable or worried, make sure that you tell an adult that you trust.